

Contract Language/Insertions Summary For Contracts Executed for a CDBG Project

***Must be included within construction bidding packets & contracts
(cannot be by reference only – for prime contractors and sub-contractors):***

Construction Contracts of \$10,000 or <u>LESS</u>	Construction Contracts of <u>GREATER</u> Than \$10,000
<ul style="list-style-type: none"> • Attachment 3-C [24 CFR 570.489(h) Conflict of Interest Clause] • Attachment 3-J [CDBG Build America, Buy America Act (BABA) Requirements] • Attachment 6-B(1) or 6-B(2) (depending on when Grant was awarded to UGLG)^{***} [Section 3 Contract Requirements] • Attachment 7-B^{**} [Davis-Bacon and Related Acts (DBRA)] • Attachment 7-G^{**} [Federal Labor Standards Provisions (4010)] • Applicable Davis-Bacon/Federal Wage Decision(s)^{**} – <i>Must be in bid packets, in all prime contracts and sub-contracts, and posted at the project site, visible to all workers.</i> 	<ul style="list-style-type: none"> • Attachment 3-C [24 CFR 570.489(h) Conflict of Interest Clause] • Attachment 3-J [CDBG Build America, Buy America Act (BABA) Requirements] • Attachment 6-A^{**} [Equal Opportunity Clause (EO 11246)] • Attachment 6-B(1) or 6-B(2) (depending on when Grant was awarded to UGLG)^{***} [Section 3 Contract Requirements] • Attachment 6-C^{**} [Affirmative Action Requirements (EO 11246)] • Attachment 6-D^{**} [Federal Equal Employment Opportunity Clauses Construction Contract Specifications (EO 11246)] • Attachment 7-B^{**} [Davis-Bacon and Related Acts (DBRA)] • Attachment 7-G^{**} [Federal Labor Standards Provisions (4010)] • Attachment 7-R [MBE/WBE/DBE Web Resources] • Applicable Davis-Bacon/Federal Wage Decision(s)^{**} – <i>Must be in bid packets, in all prime contracts and sub-contracts, and posted at the project site, visible to all workers.</i>

UGLG = Unit of General Local Government (i.e., CDBG Grantee)

*Denotes the Attachment is recommended but not required. A document created by the Grantee with the same information and serving the same purpose may be used/provided to contractors as an alternative.

**Required only if federal labor standards (i.e., Davis-Bacon and Related Acts [DBRA]) are applicable to the project.

***Required if the Section 3 provisions of the Housing and Urban Development Act of 1968 (HCDA) (24 CFR 135 or 24 CFR 75) apply to the project. Section 3 is **not applicable only if** the Grantee was awarded CDBG funds for the project on or after 11/30/2020 and one of these two circumstances is true: 1) no construction activities (i.e., no new construction, rehabilitation, demolition, environmental remediation, etc.) are part of the project's scope of work (e.g., Planning-Only and Public Services-Only projects, etc.); or 2) the grant award for the CDBG project is \$200,000 or less.

**Contract Language/Insertions Summary
For Contracts Executed for a CDBG Project
(continued)**

**Must be provided to construction contractors
(prime contractors and sub-contractors, unless otherwise noted)
either within bidding packet & contract (cannot be by reference only) or provided separately:**

Construction Contracts of \$10,000 or <u>LESS</u>	Construction Contracts of <u>GREATER</u> Than \$10,000
<ul style="list-style-type: none"> • Attachment 3-B* [Conflict of Interest Disclosure Form – Prime contracts only. Must be customized for UGLG’s project. – <i>Recommended for prime contracts. This or some other potential conflict of interest disclosure mechanism is required.</i>] • Attachment 3-D [Lobbying Certification Form – <i>Must obtain signed copy from contractor at time of contract award.</i>] • Attachment 3-E [Disclosure of Lobbying Activities Form – <i>Must obtain signed copy from contractor if has lobbying activities to disclose.</i>] • Attachment 7-I* [Pre-Construction Meeting Items to be Discussed] • Attachment 7-J* [Pre-Construction Checklist for Contractors] • Attachment 7-S** [Employee Rights Poster – <i>Must provide to prime contractors to post at project site, visible to all workers.</i>] • Attachment 7-T [CDBG Project Sign Specs – <i>Must provide to prime contractors. A project sign must be at project site.</i>] • Attachment 9-K(1) or 9-K(2)*** (depending on when Grant was awarded to UGLG) [Section 3 Employee Income Certification Form – <i>Provide to contractors in fillable MS Word format.</i>] • Attachment 9-L*** [Section 3 Business Concern Certification Form – <i>Provide to contractors in fillable MS Word format.</i>] • Attachment 9-M*** [Individual Contractor Section 3 Report Form – <i>Provide to contractors in MS Excel format. * This form or a similar document that collects the same data is required if Section 3 is applicable to the project.</i>] 	<ul style="list-style-type: none"> • Attachment 3-B* [Conflict of Interest Disclosure Form – Prime contracts only. Must be customized for UGLG’s project. – <i>Recommended for prime contracts. This or some other potential conflict of interest disclosure mechanism is required.</i>] • Attachment 3-D [Lobbying Certification Form – <i>Must obtain signed copy from contractor at time of contract award.</i>] • Attachment 3-E [Disclosure of Lobbying Activities Form – <i>Must obtain signed copy from contractor if has lobbying activities to disclose.</i>] • Attachment 7-I* [Pre-Construction Meeting Items to be Discussed] • Attachment 7-J* [Pre-Construction Checklist for Contractors] • Attachment 7-S** [Employee Rights Poster – <i>Must provide to prime contractors to post at project site, visible to all workers.</i>] • Attachment 7-T [CDBG Project Sign Specs – <i>Must provide to prime contractors. A project sign must be at project site.</i>] • Attachment 9-K(1) or 9-K(2)*** (depending on when Grant was awarded to UGLG) [Section 3 Employee Income Certification Form – <i>Provide to contractors in fillable MS Word format.</i>] • Attachment 9-L*** [Section 3 Business Concern Certification Form – <i>Provide to contractors in fillable MS Word format.</i>] • Attachment 9-M*** [Individual Contractor Section 3 Report Form – <i>Provide to contractors in MS Excel format. * This form or a similar document that collects the same data is required if Section 3 is applicable to the project.</i>]

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**Contract Language/Insertions Summary
For Contracts Executed for a CDBG Project
(continued)**

Must be included <u>within</u> professional services contracts (for prime contractors and sub-contractors – cannot be by reference only):	
Professional Services and Other Non-Construction Contracts Funded in Whole or In Part with CDBG	Professional Services and Other Non-Construction Contracts <u>NOT</u> Funded with CDBG
<ul style="list-style-type: none"> • Attachment 3-C [24 CFR 570.489(h) Conflict of Interest Clause] • Attachment 6-B(1) or 6-B(2)*** (Depending on when Grant was awarded to UGLG) [Section 3 Contract Requirements] 	<ul style="list-style-type: none"> • Attachment 3-C [24 CFR 570.489(h) Conflict of Interest Clause] • Attachment 6-B(1) or 6-B(2)*** (Depending on when Grant was awarded to UGLG) [Section 3 Contract Requirements]*

Must be provided to professional services contractors (prime contractors and sub-contractors, unless otherwise noted) either <u>within</u> contract (cannot be by reference only) or provided separately:	
Professional Services and Other Non-Construction Contracts Funded in Whole or In Part with CDBG	Professional Services and Other Non-Construction Contracts <u>NOT</u> Funded with CDBG
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