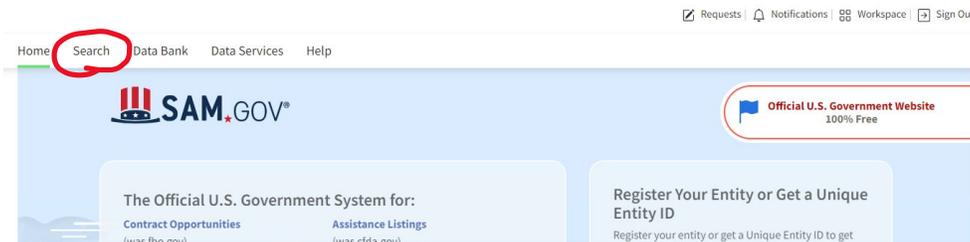
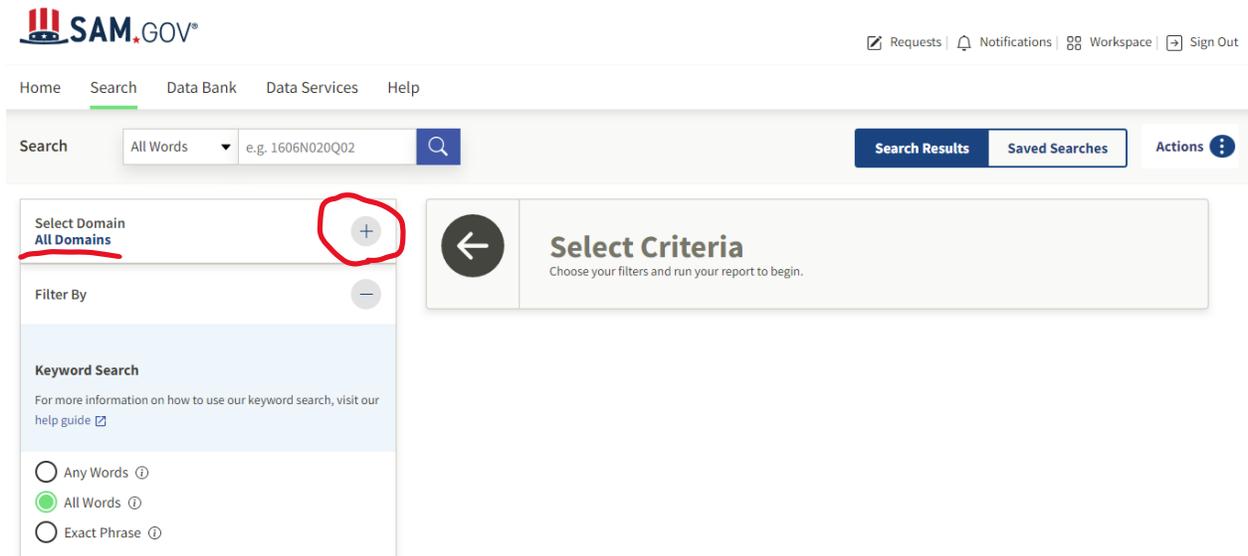


Instructions for Pulling Registration Status and Proof of No Active Exclusions from Sam.gov

1. Sign In to Sam.gov.
 - Need an account? Registering is free. Find out more at: [Sam.gov Login - Create an Account](#)
2. Once signed in from the Homepage click on "Search."



3. A dropdown will appear on the lefthand side of the page. Click on the "+" to expand "All Domains."



4. Click on "Entity Information."

The screenshot shows the SAM.GOV search interface. At the top left is the SAM.GOV logo. To the right are links for Requests, Notifications, Workspace, and Sign Out. Below the logo is a navigation bar with Home, Search, Data Bank, Data Services, and Help. The Search bar contains a dropdown menu set to 'All Words' and a search input field with the text 'e.g. 1606N020Q02'. To the right of the search bar are buttons for 'Search Results', 'Saved Searches', and 'Actions'. Below the search bar is a 'Select Domain' dropdown menu with a minus sign. The menu is open, showing a list of domains: 'All Domains', 'Contract Opportunities', 'Assistance Listings', 'Entity Information' (highlighted with a red circle), 'Federal Hierarchy', and 'Wage Determinations'. Below the domain list is a 'Filter By' dropdown menu with a minus sign. To the right of the domain list is a 'Select Criteria' panel with a left arrow icon and the text 'Select Criteria' and 'Choose your filters and run your report to begin.'

5. Click on "Entity."

The screenshot shows the SAM.GOV search interface with the 'Entity Information' dropdown menu open. The menu is titled 'Select Domain Entity Information' with a plus sign. It contains a list of sub-categories: 'All Entity Information', 'Entities', 'Disaster Response Registry', 'Responsibility / Qualification', and 'Exclusions'. Below the list is a 'Filter By' dropdown menu with a minus sign. The 'Filter By' menu is open, showing a 'Keyword Search' section with a link to a help guide. Below the help guide are three radio button options: 'Any Words', 'All Words' (selected), and 'Exact Phrase'. Below the radio buttons is a search input field with the text 'e.g. 123456789, Smith Corp'. Below the input field is a dropdown menu with 'Entity' selected and highlighted with a red circle. Below the dropdown menu are three more dropdown menus: 'Location', 'Status', and 'Active/Inactive'. The 'Active/Inactive' menu has 'Active' selected. At the bottom right of the filter menu is a 'Reset' button. To the right of the filter menu is a 'Select Criteria' panel with a left arrow icon and the text 'Select Criteria' and 'Choose your filters and run your report to begin.'

- The "Entity" drop down will open and provide options to search by "Entity Name," "Unique Entity ID" (UEI Number), and CAGE/NCAGE. Often, it is easiest to search by "Unique Entity ID." Type information into one of the boxes and click on the appropriate option when it appears, or if it doesn't appear automatically hit "Enter" on your keyboard to search.

The screenshot shows a search interface with a dropdown menu titled "Entity". Inside the dropdown, there are two input fields: "Entity Name" and "Unique Entity ID". The "Unique Entity ID" field is highlighted with a blue border and contains the text "TSD" followed by a blurred area. Below the input fields, there are two more options: "Location" and "Status", each with a downward arrow icon.

- Results for the search will appear. Click on the name of the entity.

The screenshot shows the SAM.GOV search results page. The top navigation bar includes the SAM.GOV logo, a search bar with the text "e.g. 1606N020Q02", and buttons for "Search Results", "Saved Searches", and "Actions". The search results are displayed in a table with the following columns: "Unique Entity ID", "CAGE Code", "Physical Address", and "Active Registration". The first result is highlighted with a red circle and shows the Unique Entity ID "TSD" and the CAGE Code "Y". The "Active Registration" status is also visible. The page includes a "Showing 1 - 1 of 1 results" indicator, a "Sort by" dropdown menu set to "Relevance", and a "Results per page" dropdown menu set to "25".

8. Click on "Exclusions."

Entity Registration
Core Data
Business Information
Entity Types
Financial Information
Points of Contact
Assertions
Reps and Certs (FAR/DFARS)
Reps and Certs (Financial Assistance)
Exclusions
Responsibility / Qualification

Y

Unique Entity ID TSD: [REDACTED]	Registration Status Active Registration	Expiration Date Dec 12, 2023
CAGE/NCAGE [REDACTED]	Purpose of Registration [REDACTED]	
Physical Address [REDACTED]	Mailing Address [REDACTED]	

Version: Current Record

BUSINESS INFORMATION

Doing Business As [REDACTED]	Division Name [REDACTED]
URL [REDACTED]	Division Number [REDACTED]
State / Country of Incorporation [REDACTED]	Congressional District [REDACTED]

Registration Dates

Activation Date [REDACTED]	Initial Registration Date [REDACTED]
Submission Date [REDACTED]	

Entity Dates

Entity Start Date [REDACTED]	Fiscal Year End Close Date [REDACTED]
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9. The “exclusions” page will show registration status, when the registration will expire, and proof of not having active exclusions. These elements are highlighted below. **This page can be PDF’ed or screenshot taken and submitted to DEHCR to meet the requirement to show active registration, the registration expiration date, and proof of not having active exclusions.**

Entity Registration
Exclusions
Active Exclusions
Responsibility / Qualification

Y

Unique Entity ID TSD	Registration Status Active Registration	Expiration Date Dec 12, 2023
CAGE/NCAGE	Purpose of Registration	
Physical Address	Mailing Address	

Version Current Record

There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion’s details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

ACTIVE EXCLUSIONS

There are no active exclusion records associated to this entity by its Unique Entity ID.

Updated: June 2023