**ORGANIZATION’S NAME**

**HOME AMERICAN RESCUE PROGRAM (HOME-ARP)**

**UTILITY ASSISTANCE (STAND-ALONE SERVICE) AGREEMENT WITH HOUSEHOLD**

*The organization will also need to create a form that matches the organization’s Household Utility Assistance (Stand-Alone Service) Policy that outlines:*

* *What specific assistance the client can expect.*
* *Time period of support (must follow HOME-ARP limits, can be up to the performance period end date of the organization’s contract, or the organization’s maximum period of support whichever is shorter).*
* *Who the assistance will be provided to (assistance must be provided directly to the utility company or to the owner if utilities are covered by the owner).*
* *What types of utilities will be assisted (gas, electric, water and sewer) and at what levels.*
* *What can impact the level/amount of assistance received and when the level/amount will be reviewed and potentially revised.*
* *What costs the client is responsible for covering (example: all other costs not specifically mentioned as covered by the agreement).*
* *When the client needs to provide updates to the organization (example: income changes, changes in housing status (moving in or out of the unit, etc.)).*

*Both the organization and the client will need to sign the form to signal their mutual agreement.*