**FLEXIBLE FACILITIES PROGRAM**

**ENVIRONMENTAL REPORT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Information** |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Grantee Name (Local or Tribal Government):** |   |
|  |  |  |  |
| **Sub-Recipient Organization(s)/**  **Entity Name(s) (if applicable):** |   |
|  |  |  |  |
| **Project Name:** |   |
|  |  |  |  |
|  |  |  |  |
| **Preparer Full Name:** |   |
|  |  |  |  |
| **Preparer Position Title:** |   |
|  |  |
| **Preparer Company/ Entity Name:** |   |
|  |  |  |  |
| **Preparer Phone Number:** |   |
|  |  |  |  |
| **Preparer Email Address:** |   |
|  |  |
| **Preparer Signature:** |   | **Date Signed:** | \_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  |  |  |
|  |  |  |  |
| **CEO Printed Name:** |   |
| **CEO Position Title:** |   |
|  |  |  |  |
| **Signature of Chief Elected Official (CEO):** |  | **Date Signed:** | \_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  |  |  |
|  |  |
|  |  |  |  |
| **DEHCR Grant Agreement # (e.g., FFP 24-40):** |   |
|  |  |  |  |
| **DEHCR Project Representative Full Name:** |   |
|  |  |

**ENVIRONMENTAL REPORT**

**Project Description**:

Provide a brief description of the proposed development including proposed use, type of structure, number of structures, new construction vs. rehabilitation and whether the project has only Capital Projects Fund (CPF) Flexible Facilities Project (FFP) funding or other grant funding as well:

|  |
| --- |
| **Instructions for Completing Environmental Review:** |
| Preparers are to obtain and use, as appropriate, any environmental report (federal, state, or local) that may have already been prepared for the property or area in which the property is located in order to limit duplications of effort. If an environmental review for the project site has been approved by another state or federal agency, contact *DOAEnvironmentalDesk@wisconsin.gov* to determine if completion of this report is required. A site visit is strongly recommended for most projects. Before the site visit, review all background information submitted with the application including a Phase I (ASTM) Report (if applicable). During the site visit, the preparer is to: * answer all relevant questions in this report;
* use the spaces provided for comments to include supplemental information as well as to record any recommended mitigation measures or requirements for project approval;
* provide comments and answer all relevant questions; and
* use the spaces provided for source documentation to cite the information source used (e.g., title of a technical report, map, or special study; site inspection/field observation; name and location of the qualified data source(s) that provided the information, for example, the local planning agency, the local housing and/or community development agency, the state environmental protection agency, the State Historic Preservation Officer, or other qualified data source).

Several different types of maps will be useful in completing the review, such as a site plan, project area map, the USGS topographic map and FEMA flood map for the site area, and zoning/land use maps. Many of the conditions can and should be recorded directly on the project plan such asdistances to major features/facilities (e.g., schools/fire stations). The plan can then be referenced as “source documentation” when completing this form. |

1. **Planning/Coastal Management/Air Quality**

|  |  |  |
| --- | --- | --- |
| 1. Is the project in compliance or conformance with the local zoning?
 | [ ]  Yes | [ ] No [ ] N/A |
|  |  |  |
| *If NO or NOT APPLICABLE for #1(a), explain why:*  |  |  |
|  |  |  |
| 1. Is the project located within a coastal management zone (15 counties with frontage on Lake Superior and Lake Michigan)? [*https://doa.wi.gov/Pages/LocalGovtsGrants/CoastalManagement.aspx*](https://doa.wi.gov/Pages/LocalGovtsGrants/CoastalManagement.aspx)
 | [ ]  Yes | [ ]  No |  |
| *If YES to #1(b), the state Coastal Zone Management (CZM) Agency must make a finding that the project is consistent with the approved state CZM program, and you* ***must*** *attach the finding to this checklist.* |  |
|  |  |  |  |
| 1. Is the project in compliance with the air quality State Implementation Plan (SIP)? [*https://dnr.wi.gov/topic/airquality/*](https://dnr.wi.gov/topic/airquality/)
 | [ ]  Yes  | [ ]  No  | [ ]  N/A |
| Comments: |
|   |
|  |
| Supporting Documentation including sources: |
|   |

1. **Historic Preservation**

|  |  |  |
| --- | --- | --- |
| 1. Has the DOA Environmental Desk/State Historic Preservation Officer (SHPO) been notified of the project and requested to provide comments?

36 CFR 800 Protection of Historic Properties [*https://gov.ecfr.io/cgi-bin/ECFR*](https://gov.ecfr.io/cgi-bin/ECFR) | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is property listed on or eligible for listing on the National Register of Historic Places?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the project located within or directly adjacent to an historic district?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Does the property’s area of potential effects include an historic district or property?
 | [ ]  Yes | [ ]  No |

Comments:

|  |
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Supporting Documentation including sources:

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1. **Coastal Barrier Resources** (All projects)

|  |  |  |
| --- | --- | --- |
| Is the project located within a coastal barrier zone designated on a current FEMA flood map or USFWS coastal barrier resources map? [*https://www.fws.gov/cbra/maps/index.html*](https://www.fws.gov/cbra/maps/index.html)  | [ ]  Yes | [ ]  No |
|  |
| *If YES to #3, the Coastal Barrier Resources Act (CBRA)* ***prohibits*** *Federal funding of projects in designated coastal barriers. Please contact the DEHCR Environmental Desk immediately [**DOAEnvironmentalDesk@wisconsin.gov**].*  |

Comments:

|  |
| --- |
|   |

Supporting Documentation including sources:

1. **Flood Management** (All projects).

|  |  |  |
| --- | --- | --- |
| 1. Is the project located within a Special Flood Hazard Area (1% risk floodplain) designated on a current FEMA flood map?

*Floodplain Management and Protection of Wetlands https://gov.ecfr.io/cgi-bin/ECFR* | [ ]  Yes | [ ]  No |
| 1. Community Name:
 |   |
| 1. Community Identification (CID) Number:
 |   |
| [*https://www.fema.gov/national-flood-insurance-program-community-status-book*](https://www.fema.gov/national-flood-insurance-program-community-status-book) |  |
| 1. Map Panel Number/Effective Date of Map Panel:
 |   |
| [*https://msc.fema.gov/portal/home*](https://msc.fema.gov/portal/home)*;* [*https://dnr.wi.gov/topic/surfacewater/swdv/*](https://dnr.wi.gov/topic/surfacewater/swdv/) |  |
| *If your project is located within a mapped floodplain, please contact the DEHCR Environmental Desk immediately [**DOAEnvironmentalDesk@wisconsin.gov**].* *If the project is determined to negatively impact the floodplain, an 8-step process must be followed for projects that may have potential impacts to or within floodplains.* [*https://emilms.fema.gov/is\_0253a/groups/74.html*](https://emilms.fema.gov/is_0253a/groups/74.html) |

Comments:

|  |
| --- |
|  |

Supporting Documentation including sources:

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| --- |
|  |

1. **Flood Insurance**

|  |  |  |
| --- | --- | --- |
| Is the building located or to be located within a Special Flood Hazard Area identified on a current Flood Insurance Rate Map (FIRM)? | [ ]  Yes | [ ]  No |
| *If YES to #5, flood insurance protection is required for buildings located or to be located within a Special Flood Hazard Area as a condition of approval of the project. In addition, completing the floodplain management decision-making process is required. Document the map used to determine Special Flood Hazard Area including the community’s name, CID, map panel number and date of map panel.* |

1. **Protection of Wetlands and Clean Water Act** (E.O. 11990)

|  |  |  |
| --- | --- | --- |
| 1. Are there drainage ways, streams, rivers, or coastlines on or near the site?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Are there ponds, marshes, bogs, swamps or other wetlands on or near the site?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the project located within a wetland designated on a National Wetlands Inventory map of the Department of the Interior (DOI)? [*https://www.fws.gov/wetlands/data/mapper.html*](https://www.fws.gov/wetlands/data/mapper.html)
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the project located within a wetland designated on a Wisconsin Wetlands Inventory map? [*https://dnr.wi.gov/topic/surfacewater/swdv/*](https://dnr.wi.gov/topic/surfacewater/swdv/)
 | [ ]  Yes | [ ]  No |
| *If YES to any of the questions (a) - (d) for #6 , E.O. 11990, Protection of Wetlands, discourages Federal funding of new construction or filling in wetlands. Contact the Wisconsin DNR for consultation and required permits at* *DNRWMSPublicInquiry@wisconsin.gov**. If your project is determined to negatively impact a wetland, the 8-step process must be followed to determine impacts and alternatives.* [*https://emilms.fema.gov/is\_0253a/groups/74.html*](https://emilms.fema.gov/is_0253a/groups/74.html)  |

|  |  |  |
| --- | --- | --- |
| 1. Will the proposed activity result in any disposal of dredge or fill material to the nation’s waters or wetlands?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #6(e), contact the Regulatory Program of the nearest District Office of the USACE for further guidance on Section 404 permits.*[*https://www.usace.army.mil/Locations.aspx*](https://www.usace.army.mil/Locations.aspx) |  |  |
| *A Water Quality Certification (Section 401) is required for activities that may result in a discharge into navigable waters, including wetlands, watercourses, and natural or man-made ponds. A National Pollution Discharge Elimination System (NPDES) permit may also be required for such discharges* |  |  |
|  |  |  |
| 1. Will the proposed activity result in any discharge to navigable waters?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #6(f), contact your state water quality agency for additional guidance.**Additional information concerning Section 401 or NPDES requirements can be found at:* [*https://www.epa.gov/cwa-401/overview-cwa-section-401-certification*](https://www.epa.gov/cwa-401/overview-cwa-section-401-certification) *and* [*https://www.epa.gov/npdes/npdes-permit-basics*](https://www.epa.gov/npdes/npdes-permit-basics)*.*  |  |  |
| 1. Does the project disturb more than one (1) acre of land?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #6(g), then provide a copy of an approved NPDES Stormwater Permit.* |  |  |

Comments:

|  |
| --- |
|  |

Supporting Documentation including sources:

|  |
| --- |
|  |

1. **Endangered Species**

|  |  |  |
| --- | --- | --- |
| 1. Has the Department of Interior list of Endangered Species and Critical Habitats been reviewed?

[*IPaC: Home [fws.gov]*](https://ipac.ecosphere.fws.gov/) | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Has the WDNR Natural Heritage Inventory been reviewed? [*https://dnr.wi.gov/topic/erreview/publicportal.html*](https://dnr.wi.gov/topic/erreview/publicportal.html)
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the project likely to affect any listed or proposed endangered or threatened species or critical habitats?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #7(c), compliance is required with Section 7 of the Endangered Species Act, which mandates consultation with the Fish and Wildlife Service in order to preserve the species. The WDNR should be contacted to ensure compliance with* *Wisconsin’s Endangered Species Law (*[*s.29.604, Wis. Stats*](http://docs.legis.wisconsin.gov/statutes/statutes/29/IX/604)*).* |

Comments:

|  |
| --- |
|  |

Supporting Documentation including sources:

|  |
| --- |
|  |

1. **Invasive Species**

|  |  |  |
| --- | --- | --- |
| Will the proposed activity have the potential to introduce or cause the spread of an invasive species?  | [ ]  Yes | [ ]  No |

 *For more information on invasive species, see***:**[*https://www.invasivespeciesinfo.gov/*](https://www.invasivespeciesinfo.gov/)

Comments:

|  |
| --- |
|   |

Supporting Documentation including sources:

1. **Wild and Scenic Rivers/Safe Rivers and Harbors Act**

|  |  |  |
| --- | --- | --- |
| 1. Is the proposed project on or near a wild and scenic river?

*<https://www.rivers.gov/wisconsin.php>* | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Will the proposed activity involve any work (including structures) that will occur in, over or under navigable waters of the United States?
 | [ ]  Yes | [ ]  No |

*If YES to #9(b), contact the Regulatory Program of the nearest District Office of the USACE for further guidance on Section 10 permits. The USACE can authorize activities by a standard individual permit, letter-of-permission, nationwide permit, or regional permit. The USACE will make the determination on what type of permit is needed.*[*http://www.usace.army.mil/Locations.aspx*](http://www.usace.army.mil/Locations.aspx)

Comments:

|  |
| --- |
|   |

Supporting Documentation including sources:

|  |
| --- |
|  |

1. **Safe Drinking Water**

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| --- | --- | --- |
| 1. Will the project be constructed with lead-free pipes, solder, and flux?

[*https://www.epa.gov/dwreginfo*](https://www.epa.gov/dwreginfo) | [ ]  Yes | [ ]  No |
|  |  |  |
| *Document that the project only uses lead-free pipes, solder, and flux (architectural plans, building specifications, and certification by qualified professional).* |  |  |
|  |  |  |
| 1. Will the proposed activity involve underground injection which may impact drinking water sources?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #10(b), contact the nearest state drinking water or underground injection control program [*[*https://www.epa.gov/uic*](https://www.epa.gov/uic)*].* *For more information see:* [*https://water.epa.gov/lawsregs/guidance/sdwa/*](https://water.epa.gov/lawsregs/guidance/sdwa/) |  |  |
|  |  |  |
| Comments: |  |  |
|   |  |  |
| Supporting Documentation including sources: |  |  |
|   |  |  |

1. **Farmlands Protection**

|  |  |  |
| --- | --- | --- |
| 1. Is the site or area presently being farmed or involve new construction, acquisition of undeveloped land or change in use of land or property?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to #11(a), does the project conform to the Farmland Protection Policy Act?* *Check with your local NRCS office for next steps.* [*https://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2\_053951*](https://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2_053951) | [ ]  Yes | [ ]  No |
|  |  |  |
| Comments: |  |  |
|   |  |  |
|  |  |  |
| Supporting Documentation including sources:   |  |  |
|  |

1. **Toxic Chemicals and Radioactive Materials**

|  |  |  |
| --- | --- | --- |
| 1. Has a Phase I (ASTM) Report been submitted and reviewed?
 | [ ]  Yes | [ ]  No |
| *If NO to #12(a), is a Phase I (ASTM) report needed?* | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Are there issues that require a special/specific Phase II report before completing the environmental assessment?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the project site near an industry disposing of chemicals or hazardous wastes?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the site listed on an EPA Superfund National Priorities or CERCLA, or equivalent state list?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Is the site located within 3,000 feet of a toxic or solid waste landfill site?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Does the site have an underground storage tank?
 | [ ]  Yes | [ ]  No |
|  |
| *If YES to any of the questions (a) – (f) for #12, use current techniques by qualified professionals to undertake investigations determined necessary and comply with § 50.3(i).* |
| [*https://www.epa.gov/cleanups/cleanups-my-community*](https://www.epa.gov/cleanups/cleanups-my-community)[*https://www.epa.gov/superfund/search-superfund-sites-where-you-live*](https://www.epa.gov/superfund/search-superfund-sites-where-you-live)[*https://dnr.wi.gov/topic/Brownfields/WRRD.html*](https://dnr.wi.gov/topic/Brownfields/WRRD.html)*;* [*https://datcp.wi.gov/Pages/Programs\_Services/PetroleumHazStorageTanks.aspx*](https://datcp.wi.gov/Pages/Programs_Services/PetroleumHazStorageTanks.aspx) |  |  |

Comments:

|  |
| --- |
|   |

Source Documentation: (attach Phase I ASTM report if applicable)

1. **Environmental Justice**

|  |  |  |
| --- | --- | --- |
| 1. Is the project located in a predominantly minority and low-income neighborhood?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| 1. Does the project site or neighborhood suffer from disproportionately adverse environmental effects on minority and low-income populations relative to the community-at-large?
 | [ ]  Yes | [ ]  No |
|  |  |  |
| *If YES to both questions (a) and (b) for #13, compliance is required with E.O. 12898,Federal Actions to address Environmental Justice.*  [*NEPA | National Environmental Policy Act - Environmental Justice (doe.gov)*](https://ceq.doe.gov/nepa-practice/justice.html)[*Promising Practices FOR EJ Methodologies IN NEPA Reviews*](https://www.epa.gov/sites/default/files/2016-08/documents/nepa_promising_practices_document_2016.pdf) |

 Comments:

|  |
| --- |
|  |

 Source Documentation:

|  |
| --- |
|  |

1. **Magnuson – Stevens Fishery Conservation and Management Act (MSA), Marine Mammal Protection Act (MMPA), and Coral Reef Protection**

|  |  |  |
| --- | --- | --- |
| Will the proposed activity occur in proximity to and adversely affect essential fish habitat (ESF), marine mammals, or coral reef as identified by the nearest Regional Fishery Management Council and marine mammal species location? | [ ]  Yes | [ ]  No |

Comments:

|  |
| --- |
| No ESF, marine mammals, or coral reefs exist in Wisconsin |

Supporting Documentation including sources:

[*https://www.habitat.noaa.gov/apps/efhmapper/*](https://www.habitat.noaa.gov/apps/efhmapper/),

 [*https://www.fisheries.noaa.gov/species-directory*](https://www.fisheries.noaa.gov/species-directory), or

[*NOAA Coral Reef Conservation Program (CRCP) Home Page*](https://www.coralreef.noaa.gov/)

1. **Conditions and Requirements for Approval:**

|  |  |  |
| --- | --- | --- |
| 1. Are there any unresolved conflicts concerning the use of the site?
 | [ ]  Yes | [ ]  No |
| *If YES to #15(a), briefly explain:* |
|   |

|  |  |  |
| --- | --- | --- |
| 1. Are mitigation measures required?
 | [ ]  Yes | [ ]  No |

*If YES to #15(b), list and describe:*

|  |
| --- |
|   |

**Field Inspection by:**

|  |  |  |  |
| --- | --- | --- | --- |
|   |  |   |  |
| Full Name (Printed/Typed)  |  | Position Title |  |
| Company/Entity Name |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |   |  |
| Signature |  | Signature Date |  |

**SUMMARY**

**SUMMARY OF ENVIRONMENTAL CONDITIONS** *(Select one.)*

|  |  |
| --- | --- |
| [ ]  | The project will have several beneficial effects on the human environment |
|  |
| in |   | . As proposed, the project will not be affected by |
|  | *(Grantee Name/Local or Tribal Government)* |  |
| any known adverse environmental conditions, nor will the project cause any adverse effect on adjacent or nearby properties or their residents. |
| ***OR*** |
| [ ]  | The project may have several non-beneficial effects on the human environment |
|  |
| in |   | . As proposed, the project could be affected by |
|  | *(Grantee Name/Local or Tribal Government)* |  |
| any known adverse environmental conditions and may cause an adverse effect on adjacent or nearby properties or their residents. The project is therefore subject to NEPA Environmental Assessment requirements in accordance with [40 CFR 1501.5](https://www.ecfr.gov/current/title-40/section-1501.5). |
|  |

**PROJECT MODIFICATIONS AND ALTERNATIVES CONSIDERED:**

|  |
| --- |
|   |

**ADDITIONAL STUDIES PERFORMED:**

|  |
| --- |
|   |

**MITIGATION MEASURES NEEDED:**

**Summary Certification by:**

|  |  |  |  |
| --- | --- | --- | --- |
|   |  |   |  |
| Full Name (Printed/Typed)  |  | Position Title |  |
| Company/Entity Name |  |  |  |
|  |  |   |  |
| Signature |  | Signature Date |  |