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| GRANTEE/UGLG NAME: |  |
| DEHCR GRANT AGREEMENT #: |  |

**MEMORANDUM FOR MAILING OF COMBINED NOTICE**

TO: All interested agencies, groups, and persons

FROM: ***(EA Preparer’s Name, Firm)***

RE: Notice of Finding of No Significant Impact on the Environment and Notice of Intent to Request Release of Funds

DATE: ***(Date of notice publication)***

The purpose of this memorandum is to provide to you a copy of the legal notice entitled, “Notice of Finding of No Significant Impact on the Environment and Notice of Intent to Request Release of Funds,” which will be published as a Class I legal notice in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(name of local newspaper)***, on ***(date).*** The notice indicates that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(UGLG’s)*** findings regarding the ERR or EA it has prepared for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(project title),*** as well as the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(UGLG’s)*** intent to request the Division of Energy, Housing and Community Resources (DEHCR) to release federal funds under Title I of the Housing and Community Development Act of 1974 (PL 93-383) for this project. The CDBG funds to be received by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(UGLG)*** would be used for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(project description).***

All interested agencies, groups, and persons disagreeing with this decision and request for release of funds are invited to submit written comments for consideration to the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(UGLG’s Chief Elected Official)*** at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***(UGLG’s address)***, in accordance with the attached notice.