CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION FORMS (9-F3)

*Revised 06/15/2023  
(Based on FY2023* [*HUD CDBG Income Limits*](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) *effective 06/15/2023)*

Instructions: This document includes the *CDBG Jobs Project Employee Self Certification* form for each Wisconsin county as listed in the Table of Contents below. The Business/Employer is to be provided an electronic copy of this document.

1. Press the “**ctrl**” key on your keyboard and click on the County name below to skip to the page for the county where the project is occurring, or scroll down or use the “Find” tool in Microsoft Word to go to the county’s form. Forms appear in alphabetical order by county name within this document.
2. Fill in the GRANTEE/UGLG (unit of general local government) and Business/Employer Names in the page ‘header’ of the form.
3. Print the applicable county pages (two pages) and provide the form to employees to complete. If the CDBG project qualified based on new job creation, then new employees are to complete it at the time of hire. If the CDBG project qualified based on job retention, then existing/current employees are to complete the form at the start of the project, and any new employees that ‘replace’ original employees if/when a position becomes vacant during the project performance period are to complete the form at the time of hire. Alternatively, the employer may have ‘prospective’ employees complete the form during the application process, to determine if they are low- to moderate-income (LMI) prior to hire. Parts 1 – 4 on the form are to be completed and signed by the employee and submitted with the CDBG Grantee’s *CDBG Jobs Employee Self Certification Report* to the State of Wisconsin Department of Administration – Division of Energy, Housing and Community Resources (DEHCR).

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# 2023 Adams County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Adams County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Ashland County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Ashland County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Barron County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Barron County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
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|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Bayfield County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Bayfield County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Brown County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,100 | $20,101 - $33,450 | $33,451 - $53,500 | Greater than $53,500 |
| 2 | $0 - $22,950 | $22,951 - $38,200 | $38,201 - $61,150 | Greater than $61,150 |
| 3 | $0 - $25,800 | $25,801 - $43,000 | $43,001 - $68,800 | Greater than $68,800 |
| 4 | $0 - $28,650 | $28,651 - $47,750 | $47,751 - $76,400 | Greater than $76,400 |
| 5 | $0 - $30,950 | $30,951 - $51,600 | $51,601 - $82,550 | Greater than $82,550 |
| 6 | $0 - $33,250 | $33,251 - $55,400 | $55,401 - $88,650 | Greater than $88,650 |
| 7 | $0 - $35,550 | $35,551 - $59,250 | $59,251 - $94,750 | Greater than $94,750 |
| 8 or more | $0 - $37,850 | $37,851 - $63,050 | $63,051 - $100,850 | Greater than $100,850 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Brown County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

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Page 2 of 2

# 2023 Buffalo County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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|  |  |  |  |  |
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| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
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| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Buffalo County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
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| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
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| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Burnett County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Burnett County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Calumet County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,300 | $21,301 - $35,500 | $35,501 - $56,750 | Greater than $56,750 |
| 2 | $0 - $24,350 | $24,351 - $40,550 | $40,551 - $64,850 | Greater than $64,850 |
| 3 | $0 - $27,400 | $27,401 - $45,600 | $45,601 - $72,950 | Greater than $72,950 |
| 4 | $0 - $30,400 | $30,401 - $50,650 | $50,651 - $81,050 | Greater than $81,050 |
| 5 | $0 - $32,850 | $32,851 - $54,750 | $54,751 - $87,550 | Greater than $87,550 |
| 6 | $0 - $35,300 | $35,301 - $58,800 | $58,801 - $94,050 | Greater than $94,050 |
| 7 | $0 - $37,700 | $37,701 - $62,850 | $62,851 - $100,550 | Greater than $100,550 |
| 8 or more | $0 - $40,150 | $40,151 - $66,900 | $66,901 - $107,000 | Greater than $107,000 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Calumet County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Chippewa County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,200 | $19,201 - $32,000 | $32,001 - $51,150 | Greater than $51,150 |
| 2 | $0 - $21,950 | $21,951 - $36,550 | $36,551 - $58,450 | Greater than $58,450 |
| 3 | $0 - $24,700 | $24,701 - $41,100 | $41,101 - $65,750 | Greater than $65,750 |
| 4 | $0 - $27,400 | $27,401 - $45,650 | $45,651 - $73,050 | Greater than $73,050 |
| 5 | $0 - $29,600 | $29,601 - $49,350 | $49,351 - $78,900 | Greater than $78,900 |
| 6 | $0 - $31,800 | $31,801 - $53,000 | $53,001 - $84,750 | Greater than $84,750 |
| 7 | $0 - $34,000 | $34,001 - $56,650 | $56,651 - $90,600 | Greater than $90,600 |
| 8 or more | $0 - $36,200 | $36,201 - $60,300 | $60,301 - $96,450 | Greater than $96,450 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Chippewa County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Clark County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Clark County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Columbia County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,550 | $20,551 - $34,300 | $34,301 - $54,850 | Greater than $54,850 |
| 2 | $0 - $23,500 | $23,501 - $39,200 | $39,201 - $62,650 | Greater than $62,650 |
| 3 | $0 - $26,450 | $26,451 - $44,100 | $44,101 - $70,500 | Greater than $70,500 |
| 4 | $0 - $29,350 | $29,351 - $48,950 | $48,951 - $78,300 | Greater than $78,300 |
| 5 | $0 - $31,700 | $31,701 - $52,900 | $52,901 - $84,600 | Greater than $84,600 |
| 6 | $0 - $34,050 | $34,051 - $56,800 | $56,801 - $90,850 | Greater than $90,850 |
| 7 | $0 - $36,400 | $36,401 - $60,700 | $60,701 - $97,100 | Greater than $97,100 |
| 8 or more | $0 - $38,750 | $38,751 - $64,650 | $64,651 - $103,400 | Greater than $103,400 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Columbia County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Crawford County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Crawford County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Dane County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $25,700 | $25,701 - $42,750 | $42,751 - $66,300 | Greater than $66,300 |
| 2 | $0 - $29,350 | $29,351 - $48,850 | $48,851 - $75,750 | Greater than $75,750 |
| 3 | $0 - $33,000 | $33,001 - $54,950 | $54,951 - $85,200 | Greater than $85,200 |
| 4 | $0 - $36,650 | $36,651 - $61,050 | $61,051 - $94,650 | Greater than $94,650 |
| 5 | $0 - $39,600 | $39,601 - $65,950 | $65,951 - $102,250 | Greater than $102,250 |
| 6 | $0 - $42,550 | $42,551 - $70,850 | $70,851 - $109,800 | Greater than $109,800 |
| 7 | $0 - $45,450 | $45,451 - $75,750 | $75,751 - $117,400 | Greater than $117,400 |
| 8 or more | $0 - $48,400 | $48,401 - $80,600 | $80,601 - $124,950 | Greater than $124,950 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Dane County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Dodge County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,150 | $18,151 - $30,250 | $30,251 - $48,350 | Greater than $48,350 |
| 2 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 3 | $0 - $23,350 | $23,351 - $38,850 | $38,851 - $62,150 | Greater than $62,150 |
| 4 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,050 | Greater than $69,050 |
| 5 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,600 | Greater than $74,600 |
| 6 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 7 | $0 - $32,150 | $32,151 - $53,550 | $53,551 - $85,650 | Greater than $85,650 |
| 8 or more | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Dodge County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Door County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,350 | $18,351 - $30,500 | $30,501 - $48,800 | Greater than $48,800 |
| 2 | $0 - $20,950 | $20,951 - $34,850 | $34,851 - $55,800 | Greater than $55,800 |
| 3 | $0 - $23,550 | $23,551 - $39,200 | $39,201 - $62,750 | Greater than $62,750 |
| 4 | $0 - $26,150 | $26,151 - $43,550 | $43,551 - $69,700 | Greater than $69,700 |
| 5 | $0 - $28,250 | $28,251 - $47,050 | $47,051 - $75,300 | Greater than $75,300 |
| 6 | $0 - $30,350 | $30,351 - $50,550 | $50,551 - $80,900 | Greater than $80,900 |
| 7 | $0 - $32,450 | $32,451 - $54,050 | $54,051 - $86,450 | Greater than $86,450 |
| 8 or more | $0 - $34,550 | $34,551 - $57,500 | $57,501 - $92,050 | Greater than $92,050 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Door County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Douglas County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,000 | $19,001 - $31,650 | $31,651 - $50,600 | Greater than $50,600 |
| 2 | $0 - $21,700 | $21,701 - $36,150 | $36,151 - $57,800 | Greater than $57,800 |
| 3 | $0 - $24,400 | $24,401 - $40,650 | $40,651 - $65,050 | Greater than $65,050 |
| 4 | $0 - $27,100 | $27,101 - $45,150 | $45,151 - $72,250 | Greater than $72,250 |
| 5 | $0 - $29,300 | $29,301 - $48,800 | $48,801 - $78,050 | Greater than $78,050 |
| 6 | $0 - $31,450 | $31,451 - $52,400 | $52,401 - $83,850 | Greater than $83,850 |
| 7 | $0 - $33,650 | $33,651 - $56,000 | $56,001 - $89,600 | Greater than $89,600 |
| 8 or more | $0 - $35,800 | $35,801 - $59,600 | $59,601 - $95,400 | Greater than $95,400 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Douglas County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Dunn County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,250 | $18,251 - $30,450 | $30,451 - $48,650 | Greater than $48,650 |
| 2 | $0 - $20,850 | $20,851 - $34,800 | $34,801 - $55,600 | Greater than $55,600 |
| 3 | $0 - $23,450 | $23,451 - $39,150 | $39,151 - $62,550 | Greater than $62,550 |
| 4 | $0 - $26,050 | $26,051 - $43,450 | $43,451 - $69,500 | Greater than $69,500 |
| 5 | $0 - $28,150 | $28,151 - $46,950 | $46,951 - $75,100 | Greater than $75,100 |
| 6 | $0 - $30,250 | $30,251 - $50,450 | $50,451 - $80,650 | Greater than $80,650 |
| 7 | $0 - $32,350 | $32,351 - $53,900 | $53,901 - $86,200 | Greater than $86,200 |
| 8 or more | $0 - $34,400 | $34,401 - $57,400 | $57,401 - $91,750 | Greater than $91,750 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Dunn County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Eau Claire County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,200 | $19,201 - $32,000 | $32,001 - $51,150 | Greater than $51,150 |
| 2 | $0 - $21,950 | $21,951 - $36,550 | $36,551 - $58,450 | Greater than $58,450 |
| 3 | $0 - $24,700 | $24,701 - $41,100 | $41,101 - $65,750 | Greater than $65,750 |
| 4 | $0 - $27,400 | $27,401 - $45,650 | $45,651 - $73,050 | Greater than $73,050 |
| 5 | $0 - $29,600 | $29,601 - $49,350 | $49,351 - $78,900 | Greater than $78,900 |
| 6 | $0 - $31,800 | $31,801 - $53,000 | $53,001 - $84,750 | Greater than $84,750 |
| 7 | $0 - $34,000 | $34,001 - $56,650 | $56,651 - $90,600 | Greater than $90,600 |
| 8 or more | $0 - $36,200 | $36,201 - $60,300 | $60,301 - $96,450 | Greater than $96,450 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Eau Claire County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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Page 2 of 2

# 2023 Florence County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Florence County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Fond du Lac County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,750 | $18,751 - $31,200 | $31,201 - $49,950 | Greater than $49,950 |
| 2 | $0 - $21,400 | $21,401 - $35,650 | $35,651 - $57,050 | Greater than $57,050 |
| 3 | $0 - $24,100 | $24,101 - $40,100 | $40,101 - $64,200 | Greater than $64,200 |
| 4 | $0 - $26,750 | $26,751 - $44,550 | $44,551 - $71,300 | Greater than $71,300 |
| 5 | $0 - $28,900 | $28,901 - $48,150 | $48,151 - $77,050 | Greater than $77,050 |
| 6 | $0 - $31,050 | $31,051 - $51,700 | $51,701 - $82,750 | Greater than $82,750 |
| 7 | $0 - $33,200 | $33,201 - $55,250 | $55,251 - $88,450 | Greater than $88,450 |
| 8 or more | $0 - $35,350 | $35,351 - $58,850 | $58,851 - $94,150 | Greater than $94,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Fond du Lac County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Forest County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Forest County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Grant County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Grant County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Green County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,750 | $19,751 - $32,900 | $32,901 - $52,650 | Greater than $52,650 |
| 2 | $0 - $22,600 | $22,601 - $37,600 | $37,601 - $60,200 | Greater than $60,200 |
| 3 | $0 - $25,400 | $25,401 - $42,300 | $42,301 - $67,700 | Greater than $67,700 |
| 4 | $0 - $28,200 | $28,201 - $47,000 | $47,001 - $75,200 | Greater than $75,200 |
| 5 | $0 - $30,500 | $30,501 - $50,800 | $50,801 - $81,250 | Greater than $81,250 |
| 6 | $0 - $32,750 | $32,751 - $54,550 | $54,551 - $87,250 | Greater than $87,250 |
| 7 | $0 - $35,000 | $35,001 - $58,300 | $58,301 - $93,250 | Greater than $93,250 |
| 8 or more | $0 - $37,250 | $37,251 - $62,050 | $62,051 - $99,300 | Greater than $99,300 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Green County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Green Lake County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Green Lake County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Iowa County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,150 | $20,151 - $33,550 | $33,551 - $53,700 | Greater than $53,700 |
| 2 | $0 - $23,000 | $23,001 - $38,350 | $38,351 - $61,350 | Greater than $61,350 |
| 3 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,000 | Greater than $69,000 |
| 4 | $0 - $28,750 | $28,751 - $47,900 | $47,901 - $76,650 | Greater than $76,650 |
| 5 | $0 - $31,050 | $31,051 - $51,750 | $51,751 - $82,800 | Greater than $82,800 |
| 6 | $0 - $33,350 | $33,351 - $55,600 | $55,601 - $88,950 | Greater than $88,950 |
| 7 | $0 - $35,650 | $35,651 - $59,400 | $59,401 - $95,050 | Greater than $95,050 |
| 8 or more | $0 - $37,950 | $37,951 - $63,250 | $63,251 - $101,200 | Greater than $101,200 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Iowa County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Iron County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Iron County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Jackson County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Jackson County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Jefferson County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,600 | $19,601 - $32,700 | $32,701 - $52,300 | Greater than $52,300 |
| 2 | $0 - $22,400 | $22,401 - $37,350 | $37,351 - $59,750 | Greater than $59,750 |
| 3 | $0 - $25,200 | $25,201 - $42,000 | $42,001 - $67,200 | Greater than $67,200 |
| 4 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,650 | Greater than $74,650 |
| 5 | $0 - $30,250 | $30,251 - $50,400 | $50,401 - $80,650 | Greater than $80,650 |
| 6 | $0 - $32,500 | $32,501 - $54,150 | $54,151 - $86,600 | Greater than $86,600 |
| 7 | $0 - $34,750 | $34,751 - $57,850 | $57,851 - $92,600 | Greater than $92,600 |
| 8 or more | $0 - $37,000 | $37,001 - $61,600 | $61,601 - $98,550 | Greater than $98,550 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Jefferson County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Juneau County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Juneau County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Kenosha County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,900 | $19,901 - $33,150 | $33,151 - $53,050 | Greater than $53,050 |
| 2 | $0 - $22,750 | $22,751 - $37,900 | $37,901 - $60,600 | Greater than $60,600 |
| 3 | $0 - $25,600 | $25,601 - $42,650 | $42,651 - $68,200 | Greater than $68,200 |
| 4 | $0 - $28,400 | $28,401 - $47,350 | $47,351 - $75,750 | Greater than $75,750 |
| 5 | $0 - $30,700 | $30,701 - $51,150 | $51,151 - $81,850 | Greater than $81,850 |
| 6 | $0 - $32,950 | $32,951 - $54,950 | $54,951 - $87,900 | Greater than $87,900 |
| 7 | $0 - $35,250 | $35,251 - $58,750 | $58,751 - $93,950 | Greater than $93,950 |
| 8 or more | $0 - $37,500 | $37,501 - $62,550 | $62,551 - $100,000 | Greater than $100,000 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Kenosha County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Kewaunee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,100 | $20,101 - $33,450 | $33,451 - $53,500 | Greater than $53,500 |
| 2 | $0 - $22,950 | $22,951 - $38,200 | $38,201 - $61,150 | Greater than $61,150 |
| 3 | $0 - $25,800 | $25,801 - $43,000 | $43,001 - $68,800 | Greater than $68,800 |
| 4 | $0 - $28,650 | $28,651 - $47,750 | $47,751 - $76,400 | Greater than $76,400 |
| 5 | $0 - $30,950 | $30,951 - $51,600 | $51,601 - $82,550 | Greater than $82,550 |
| 6 | $0 - $33,250 | $33,251 - $55,400 | $55,401 - $88,650 | Greater than $88,650 |
| 7 | $0 - $35,550 | $35,551 - $59,250 | $59,251 - $94,750 | Greater than $94,750 |
| 8 or more | $0 - $37,850 | $37,851 - $63,050 | $63,051 - $100,850 | Greater than $100,850 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Kewaunee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 La Crosse County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,600 | $19,601 - $32,700 | $32,701 - $52,300 | Greater than $52,300 |
| 2 | $0 - $22,400 | $22,401 - $37,400 | $37,401 - $59,800 | Greater than $59,800 |
| 3 | $0 - $25,200 | $25,201 - $42,050 | $42,051 - $67,250 | Greater than $67,250 |
| 4 | $0 - $28,000 | $28,001 - $46,700 | $46,701 - $74,700 | Greater than $74,700 |
| 5 | $0 - $30,250 | $30,251 - $50,450 | $50,451 - $80,700 | Greater than $80,700 |
| 6 | $0 - $32,500 | $32,501 - $54,200 | $54,201 - $86,700 | Greater than $86,700 |
| 7 | $0 - $34,750 | $34,751 - $57,950 | $57,951 - $92,650 | Greater than $92,650 |
| 8 or more | $0 - $37,000 | $37,001 - $61,650 | $61,651 - $98,650 | Greater than $98,650 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for La Crosse County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Lafayette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Lafayette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Langlade County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Langlade County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Lincoln County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,150 | $18,151 - $30,250 | $30,251 - $48,350 | Greater than $48,350 |
| 2 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 3 | $0 - $23,350 | $23,351 - $38,850 | $38,851 - $62,150 | Greater than $62,150 |
| 4 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,050 | Greater than $69,050 |
| 5 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,600 | Greater than $74,600 |
| 6 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 7 | $0 - $32,150 | $32,151 - $53,550 | $53,551 - $85,650 | Greater than $85,650 |
| 8 or more | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Lincoln County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Manitowoc County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,950 | $17,951 - $29,900 | $29,901 - $47,850 | Greater than $47,850 |
| 2 | $0 - $20,500 | $20,501 - $34,200 | $34,201 - $54,650 | Greater than $54,650 |
| 3 | $0 - $23,050 | $23,051 - $38,450 | $38,451 - $61,500 | Greater than $61,500 |
| 4 | $0 - $25,600 | $25,601 - $42,700 | $42,701 - $68,300 | Greater than $68,300 |
| 5 | $0 - $27,650 | $27,651 - $46,150 | $46,151 - $73,800 | Greater than $73,800 |
| 6 | $0 - $29,700 | $29,701 - $49,550 | $49,551 - $79,250 | Greater than $79,250 |
| 7 | $0 - $31,750 | $31,751 - $52,950 | $52,951 - $84,700 | Greater than $84,700 |
| 8 or more | $0 - $33,800 | $33,801 - $56,400 | $56,401 - $90,200 | Greater than $90,200 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Manitowoc County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Marathon County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,450 | $32,451 - $51,950 | Greater than $51,950 |
| 2 | $0 - $22,250 | $22,251 - $37,100 | $37,101 - $59,350 | Greater than $59,350 |
| 3 | $0 - $25,050 | $25,051 - $41,750 | $41,751 - $66,750 | Greater than $66,750 |
| 4 | $0 - $27,800 | $27,801 - $46,350 | $46,351 - $74,150 | Greater than $74,150 |
| 5 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 6 | $0 - $32,250 | $32,251 - $53,800 | $53,801 - $86,050 | Greater than $86,050 |
| 7 | $0 - $34,500 | $34,501 - $57,500 | $57,501 - $91,950 | Greater than $91,950 |
| 8 or more | $0 - $36,700 | $36,701 - $61,200 | $61,201 - $97,900 | Greater than $97,900 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Marathon County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Marinette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Marinette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Marquette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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**Please complete Parts 1 – 4 below.**

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| --- | --- | --- | --- | --- |
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| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Marquette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Menominee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Menominee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Milwaukee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,000 | $21,001 - $35,000 | $35,001 - $55,950 | Greater than $55,950 |
| 2 | $0 - $24,000 | $24,001 - $40,000 | $40,001 - $63,950 | Greater than $63,950 |
| 3 | $0 - $27,000 | $27,001 - $45,000 | $45,001 - $71,950 | Greater than $71,950 |
| 4 | $0 - $29,950 | $29,951 - $49,950 | $49,951 - $79,900 | Greater than $79,900 |
| 5 | $0 - $32,350 | $32,351 - $53,950 | $53,951 - $86,300 | Greater than $86,300 |
| 6 | $0 - $34,750 | $34,751 - $57,950 | $57,951 - $92,700 | Greater than $92,700 |
| 7 | $0 - $37,150 | $37,151 - $61,950 | $61,951 - $99,100 | Greater than $99,100 |
| 8 or more | $0 - $39,550 | $39,551 - $65,950 | $65,951 - $105,500 | Greater than $105,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Milwaukee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Monroe County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,100 | $18,101 - $30,100 | $30,101 - $48,200 | Greater than $48,200 |
| 2 | $0 - $20,650 | $20,651 - $34,400 | $34,401 - $55,050 | Greater than $55,050 |
| 3 | $0 - $23,250 | $23,251 - $38,700 | $38,701 - $61,950 | Greater than $61,950 |
| 4 | $0 - $25,800 | $25,801 - $43,000 | $43,001 - $68,800 | Greater than $68,800 |
| 5 | $0 - $27,900 | $27,901 - $46,450 | $46,451 - $74,350 | Greater than $74,350 |
| 6 | $0 - $29,950 | $29,951 - $49,900 | $49,901 - $79,850 | Greater than $79,850 |
| 7 | $0 - $32,000 | $32,001 - $53,350 | $53,351 - $85,350 | Greater than $85,350 |
| 8 or more | $0 - $34,100 | $34,101 - $56,800 | $56,801 - $90,850 | Greater than $90,850 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Monroe County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Oconto County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Oconto County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Oneida County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,000 | $18,001 - $30,000 | $30,001 - $48,000 | Greater than $48,000 |
| 2 | $0 - $20,600 | $20,601 - $34,300 | $34,301 - $54,850 | Greater than $54,850 |
| 3 | $0 - $23,150 | $23,151 - $38,600 | $38,601 - $61,700 | Greater than $61,700 |
| 4 | $0 - $25,700 | $25,701 - $42,850 | $42,851 - $68,550 | Greater than $68,550 |
| 5 | $0 - $27,800 | $27,801 - $46,300 | $46,301 - $74,050 | Greater than $74,050 |
| 6 | $0 - $29,850 | $29,851 - $49,750 | $49,751 - $79,550 | Greater than $79,550 |
| 7 | $0 - $31,900 | $31,901 - $53,150 | $53,151 - $85,050 | Greater than $85,050 |
| 8 or more | $0 - $33,950 | $33,951 - $56,600 | $56,601 - $90,500 | Greater than $90,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Oneida County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Outagamie County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,300 | $21,301 - $35,500 | $35,501 - $56,750 | Greater than $56,750 |
| 2 | $0 - $24,350 | $24,351 - $40,550 | $40,551 - $64,850 | Greater than $64,850 |
| 3 | $0 - $27,400 | $27,401 - $45,600 | $45,601 - $72,950 | Greater than $72,950 |
| 4 | $0 - $30,400 | $30,401 - $50,650 | $50,651 - $81,050 | Greater than $81,050 |
| 5 | $0 - $32,850 | $32,851 - $54,750 | $54,751 - $87,550 | Greater than $87,550 |
| 6 | $0 - $35,300 | $35,301 - $58,800 | $58,801 - $94,050 | Greater than $94,050 |
| 7 | $0 - $37,700 | $37,701 - $62,850 | $62,851 - $100,550 | Greater than $100,550 |
| 8 or more | $0 - $40,150 | $40,151 - $66,900 | $66,901 - $107,000 | Greater than $107,000 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Outagamie County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Ozaukee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,000 | $21,001 - $35,000 | $35,001 - $55,950 | Greater than $55,950 |
| 2 | $0 - $24,000 | $24,001 - $40,000 | $40,001 - $63,950 | Greater than $63,950 |
| 3 | $0 - $27,000 | $27,001 - $45,000 | $45,001 - $71,950 | Greater than $71,950 |
| 4 | $0 - $29,950 | $29,951 - $49,950 | $49,951 - $79,900 | Greater than $79,900 |
| 5 | $0 - $32,350 | $32,351 - $53,950 | $53,951 - $86,300 | Greater than $86,300 |
| 6 | $0 - $34,750 | $34,751 - $57,950 | $57,951 - $92,700 | Greater than $92,700 |
| 7 | $0 - $37,150 | $37,151 - $61,950 | $61,951 - $99,100 | Greater than $99,100 |
| 8 or more | $0 - $39,550 | $39,551 - $65,950 | $65,951 - $105,500 | Greater than $105,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Ozaukee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Pepin County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,100 | $18,101 - $30,100 | $30,101 - $48,200 | Greater than $48,200 |
| 2 | $0 - $20,650 | $20,651 - $34,400 | $34,401 - $55,050 | Greater than $55,050 |
| 3 | $0 - $23,250 | $23,251 - $38,700 | $38,701 - $61,950 | Greater than $61,950 |
| 4 | $0 - $25,800 | $25,801 - $43,000 | $43,001 - $68,800 | Greater than $68,800 |
| 5 | $0 - $27,900 | $27,901 - $46,450 | $46,451 - $74,350 | Greater than $74,350 |
| 6 | $0 - $29,950 | $29,951 - $49,900 | $49,901 - $79,850 | Greater than $79,850 |
| 7 | $0 - $32,000 | $32,001 - $53,350 | $53,351 - $85,350 | Greater than $85,350 |
| 8 or more | $0 - $34,100 | $34,101 - $56,800 | $56,801 - $90,850 | Greater than $90,850 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Pepin County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Pierce County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $26,100 | $26,101 - $43,500 | $43,501 - $66,300 | Greater than $66,300 |
| 2 | $0 - $29,800 | $29,801 - $49,700 | $49,701 - $75,750 | Greater than $75,750 |
| 3 | $0 - $33,550 | $33,551 - $55,900 | $55,901 - $85,200 | Greater than $85,200 |
| 4 | $0 - $37,250 | $37,251 - $62,100 | $62,101 - $94,650 | Greater than $94,650 |
| 5 | $0 - $40,250 | $40,251 - $67,100 | $67,101 - $102,250 | Greater than $102,250 |
| 6 | $0 - $43,250 | $43,251 - $72,050 | $72,051 - $109,800 | Greater than $109,800 |
| 7 | $0 - $46,200 | $46,201 - $77,050 | $77,051 - $117,400 | Greater than $117,400 |
| 8 or more | $0 - $49,200 | $49,201 - $82,000 | $82,001 - $124,950 | Greater than $124,950 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Pierce County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Polk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Polk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Portage County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,300 | $19,301 - $32,200 | $32,201 - $51,450 | Greater than $51,450 |
| 2 | $0 - $22,050 | $22,051 - $36,800 | $36,801 - $58,800 | Greater than $58,800 |
| 3 | $0 - $24,800 | $24,801 - $41,400 | $41,401 - $66,150 | Greater than $66,150 |
| 4 | $0 - $27,550 | $27,551 - $45,950 | $45,951 - $73,500 | Greater than $73,500 |
| 5 | $0 - $29,800 | $29,801 - $49,650 | $49,651 - $79,400 | Greater than $79,400 |
| 6 | $0 - $32,000 | $32,001 - $53,350 | $53,351 - $85,300 | Greater than $85,300 |
| 7 | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |
| 8 or more | $0 - $36,400 | $36,401 - $60,700 | $60,701 - $97,050 | Greater than $97,050 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Portage County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Price County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Price County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Racine County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,200 | $19,201 - $32,000 | $32,001 - $51,200 | Greater than $51,200 |
| 2 | $0 - $21,950 | $21,951 - $36,600 | $36,601 - $58,500 | Greater than $58,500 |
| 3 | $0 - $24,700 | $24,701 - $41,150 | $41,151 - $65,800 | Greater than $65,800 |
| 4 | $0 - $27,400 | $27,401 - $45,700 | $45,701 - $73,100 | Greater than $73,100 |
| 5 | $0 - $29,600 | $29,601 - $49,400 | $49,401 - $78,950 | Greater than $78,950 |
| 6 | $0 - $31,800 | $31,801 - $53,050 | $53,051 - $84,800 | Greater than $84,800 |
| 7 | $0 - $34,000 | $34,001 - $56,700 | $56,701 - $90,650 | Greater than $90,650 |
| 8 or more | $0 - $36,200 | $36,201 - $60,350 | $60,351 - $96,500 | Greater than $96,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Racine County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Richland County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Richland County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Rock County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,150 | $18,151 - $30,250 | $30,251 - $48,350 | Greater than $48,350 |
| 2 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 3 | $0 - $23,350 | $23,351 - $38,850 | $38,851 - $62,150 | Greater than $62,150 |
| 4 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,050 | Greater than $69,050 |
| 5 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,600 | Greater than $74,600 |
| 6 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 7 | $0 - $32,150 | $32,151 - $53,550 | $53,551 - $85,650 | Greater than $85,650 |
| 8 or more | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Rock County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Rusk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Rusk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 St. Croix County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $26,100 | $26,101 - $43,500 | $43,501 - $66,300 | Greater than $66,300 |
| 2 | $0 - $29,800 | $29,801 - $49,700 | $49,701 - $75,750 | Greater than $75,750 |
| 3 | $0 - $33,550 | $33,551 - $55,900 | $55,901 - $85,200 | Greater than $85,200 |
| 4 | $0 - $37,250 | $37,251 - $62,100 | $62,101 - $94,650 | Greater than $94,650 |
| 5 | $0 - $40,250 | $40,251 - $67,100 | $67,101 - $102,250 | Greater than $102,250 |
| 6 | $0 - $43,250 | $43,251 - $72,050 | $72,051 - $109,800 | Greater than $109,800 |
| 7 | $0 - $46,200 | $46,201 - $77,050 | $77,051 - $117,400 | Greater than $117,400 |
| 8 or more | $0 - $49,200 | $49,201 - $82,000 | $82,001 - $124,950 | Greater than $124,950 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for St. Croix County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Sauk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,300 | $18,301 - $30,450 | $30,451 - $48,750 | Greater than $48,750 |
| 2 | $0 - $20,900 | $20,901 - $34,800 | $34,801 - $55,700 | Greater than $55,700 |
| 3 | $0 - $23,500 | $23,501 - $39,150 | $39,151 - $62,650 | Greater than $62,650 |
| 4 | $0 - $26,100 | $26,101 - $43,500 | $43,501 - $69,600 | Greater than $69,600 |
| 5 | $0 - $28,200 | $28,201 - $47,000 | $47,001 - $75,200 | Greater than $75,200 |
| 6 | $0 - $30,300 | $30,301 - $50,500 | $50,501 - $80,750 | Greater than $80,750 |
| 7 | $0 - $32,400 | $32,401 - $53,950 | $53,951 - $86,350 | Greater than $86,350 |
| 8 or more | $0 - $34,500 | $34,501 - $57,450 | $57,451 - $91,900 | Greater than $91,900 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Sauk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Sawyer County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Sawyer County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Shawano County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Shawano County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Sheboygan County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,850 | $18,851 - $31,400 | $31,401 - $50,200 | Greater than $50,200 |
| 2 | $0 - $21,550 | $21,551 - $35,850 | $35,851 - $57,400 | Greater than $57,400 |
| 3 | $0 - $24,250 | $24,251 - $40,350 | $40,351 - $64,550 | Greater than $64,550 |
| 4 | $0 - $26,900 | $26,901 - $44,800 | $44,801 - $71,700 | Greater than $71,700 |
| 5 | $0 - $29,100 | $29,101 - $48,400 | $48,401 - $77,450 | Greater than $77,450 |
| 6 | $0 - $31,250 | $31,251 - $52,000 | $52,001 - $83,200 | Greater than $83,200 |
| 7 | $0 - $33,400 | $33,401 - $55,600 | $55,601 - $88,950 | Greater than $88,950 |
| 8 or more | $0 - $35,550 | $35,551 - $59,150 | $59,151 - $94,650 | Greater than $94,650 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Sheboygan County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Taylor County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Taylor County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Trempealeau County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,150 | $18,151 - $30,250 | $30,251 - $48,350 | Greater than $48,350 |
| 2 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 3 | $0 - $23,350 | $23,351 - $38,850 | $38,851 - $62,150 | Greater than $62,150 |
| 4 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,050 | Greater than $69,050 |
| 5 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,600 | Greater than $74,600 |
| 6 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 7 | $0 - $32,150 | $32,151 - $53,550 | $53,551 - $85,650 | Greater than $85,650 |
| 8 or more | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Trempealeau County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Vernon County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Vernon County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Vilas County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Vilas County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Walworth County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,600 | $19,601 - $32,650 | $32,651 - $52,200 | Greater than $52,200 |
| 2 | $0 - $22,400 | $22,401 - $37,300 | $37,301 - $59,650 | Greater than $59,650 |
| 3 | $0 - $25,200 | $25,201 - $41,950 | $41,951 - $67,100 | Greater than $67,100 |
| 4 | $0 - $27,950 | $27,951 - $46,600 | $46,601 - $74,550 | Greater than $74,550 |
| 5 | $0 - $30,200 | $30,201 - $50,350 | $50,351 - $80,550 | Greater than $80,550 |
| 6 | $0 - $32,450 | $32,451 - $54,100 | $54,101 - $86,500 | Greater than $86,500 |
| 7 | $0 - $34,700 | $34,701 - $57,800 | $57,801 - $92,450 | Greater than $92,450 |
| 8 or more | $0 - $36,900 | $36,901 - $61,550 | $61,551 - $98,450 | Greater than $98,450 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Walworth County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Washburn County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Washburn County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Washington County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,000 | $21,001 - $35,000 | $35,001 - $55,950 | Greater than $55,950 |
| 2 | $0 - $24,000 | $24,001 - $40,000 | $40,001 - $63,950 | Greater than $63,950 |
| 3 | $0 - $27,000 | $27,001 - $45,000 | $45,001 - $71,950 | Greater than $71,950 |
| 4 | $0 - $29,950 | $29,951 - $49,950 | $49,951 - $79,900 | Greater than $79,900 |
| 5 | $0 - $32,350 | $32,351 - $53,950 | $53,951 - $86,300 | Greater than $86,300 |
| 6 | $0 - $34,750 | $34,751 - $57,950 | $57,951 - $92,700 | Greater than $92,700 |
| 7 | $0 - $37,150 | $37,151 - $61,950 | $61,951 - $99,100 | Greater than $99,100 |
| 8 or more | $0 - $39,550 | $39,551 - $65,950 | $65,951 - $105,500 | Greater than $105,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Washington County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Waukesha County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,000 | $21,001 - $35,000 | $35,001 - $55,950 | Greater than $55,950 |
| 2 | $0 - $24,000 | $24,001 - $40,000 | $40,001 - $63,950 | Greater than $63,950 |
| 3 | $0 - $27,000 | $27,001 - $45,000 | $45,001 - $71,950 | Greater than $71,950 |
| 4 | $0 - $29,950 | $29,951 - $49,950 | $49,951 - $79,900 | Greater than $79,900 |
| 5 | $0 - $32,350 | $32,351 - $53,950 | $53,951 - $86,300 | Greater than $86,300 |
| 6 | $0 - $34,750 | $34,751 - $57,950 | $57,951 - $92,700 | Greater than $92,700 |
| 7 | $0 - $37,150 | $37,151 - $61,950 | $61,951 - $99,100 | Greater than $99,100 |
| 8 or more | $0 - $39,550 | $39,551 - $65,950 | $65,951 - $105,500 | Greater than $105,500 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Waukesha County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Waupaca County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,150 | $18,151 - $30,250 | $30,251 - $48,350 | Greater than $48,350 |
| 2 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 3 | $0 - $23,350 | $23,351 - $38,850 | $38,851 - $62,150 | Greater than $62,150 |
| 4 | $0 - $25,900 | $25,901 - $43,150 | $43,151 - $69,050 | Greater than $69,050 |
| 5 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,600 | Greater than $74,600 |
| 6 | $0 - $30,050 | $30,051 - $50,100 | $50,101 - $80,100 | Greater than $80,100 |
| 7 | $0 - $32,150 | $32,151 - $53,550 | $53,551 - $85,650 | Greater than $85,650 |
| 8 or more | $0 - $34,200 | $34,201 - $57,000 | $57,001 - $91,150 | Greater than $91,150 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Waupaca County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Waushara County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Waushara County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2023 Winnebago County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $18,900 | $18,901 - $31,500 | $31,501 - $50,400 | Greater than $50,400 |
| 2 | $0 - $21,600 | $21,601 - $36,000 | $36,001 - $57,600 | Greater than $57,600 |
| 3 | $0 - $24,300 | $24,301 - $40,500 | $40,501 - $64,800 | Greater than $64,800 |
| 4 | $0 - $27,000 | $27,001 - $45,000 | $45,001 - $72,000 | Greater than $72,000 |
| 5 | $0 - $29,200 | $29,201 - $48,600 | $48,601 - $77,800 | Greater than $77,800 |
| 6 | $0 - $31,350 | $31,351 - $52,200 | $52,201 - $83,550 | Greater than $83,550 |
| 7 | $0 - $33,500 | $33,501 - $55,800 | $55,801 - $89,300 | Greater than $89,300 |
| 8 or more | $0 - $35,650 | $35,651 - $59,400 | $59,401 - $95,050 | Greater than $95,050 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Winnebago County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2023 Wood County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $17,850 | $17,851 - $29,750 | $29,751 - $47,600 | Greater than $47,600 |
| 2 | $0 - $20,400 | $20,401 - $34,000 | $34,001 - $54,400 | Greater than $54,400 |
| 3 | $0 - $22,950 | $22,951 - $38,250 | $38,251 - $61,200 | Greater than $61,200 |
| 4 | $0 - $25,500 | $25,501 - $42,500 | $42,501 - $68,000 | Greater than $68,000 |
| 5 | $0 - $27,550 | $27,551 - $45,900 | $45,901 - $73,450 | Greater than $73,450 |
| 6 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 7 | $0 - $31,650 | $31,651 - $52,700 | $52,701 - $84,350 | Greater than $84,350 |
| 8 or more | $0 - $33,700 | $33,701 - $56,100 | $56,101 - $89,800 | Greater than $89,800 |

Source: [2023 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective 06/15/2023*) for Wood County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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