CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION FORMS (9-F(3))

*Effective 06/01/2025  
(Based on FY2025* [*HUD CDBG Income Limits*](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) *effective 06/01/2025)*

Instructions: This document includes the *CDBG Jobs Project Employee Self Certification* form for each Wisconsin county as listed in the Table of Contents below. The Business/Employer is to be provided an electronic copy of this document, which is linked on the [*CDBG Implementation Handbook website*](https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-Implementation-Handbook.aspx) (under the “Chapter Attachments/Fillable Forms” section).

1. Press the “**ctrl**” key on your keyboard and click on the County name below to skip to the page for the county where the project is occurring, or scroll down or use the “Find” tool in Microsoft Word to go to the county’s form. Forms appear in alphabetical order by county name within this document.
2. Fill in the GRANTEE/UGLG (unit of general local government) and Business/Employer Names in the page ‘header’ of the form.
3. Print the applicable county pages (two pages) and provide the form to employees to complete. If the CDBG project qualified based on new job creation, then new employees are to complete it at the time of hire. If the CDBG project qualified based on job retention, then existing/current employees are to complete the form at the start of the project, and any new employees that ‘replace’ original employees if/when a position becomes vacant during the project performance period are to complete the form at the time of hire. Alternatively, the employer may have ‘prospective’ employees complete the form during the application process, to determine if they are low- to moderate-income (LMI) prior to hire. Parts 1 – 4 on the form are to be completed and signed by the employee and submitted with the CDBG Grantee’s *CDBG Jobs Employee Self Certification Report* to the State of Wisconsin Department of Administration – Division of Energy, Housing and Community Resources (DEHCR).

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# 2025 Adams County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Adams County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Ashland County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Ashland County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Barron County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Barron County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Bayfield County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Bayfield County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Brown County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,500 | $22,501 - $37,450 | $37,451 - $59,950 | Greater than $59,950 |
| 2 | $0 - $25,700 | $25,701 - $42,800 | $42,801 - $68,500 | Greater than $68,500 |
| 3 | $0 - $28,900 | $28,901 - $48,150 | $48,151 - $77,050 | Greater than $77,050 |
| 4 | $0 - $32,100 | $32,101 - $53,500 | $53,501 - $85,600 | Greater than $85,600 |
| 5 | $0 - $34,700 | $34,701 - $57,800 | $57,801 - $92,450 | Greater than $92,450 |
| 6 | $0 - $37,250 | $37,251 - $62,050 | $62,051 - $99,300 | Greater than $99,300 |
| 7 | $0 - $39,850 | $39,851 - $66,350 | $66,351 - $106,150 | Greater than $106,150 |
| 8 or more | $0 - $42,400 | $42,401 - $70,650 | $70,651 - $113,000 | Greater than $113,000 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Brown County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

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Page 2 of 2

# 2025 Buffalo County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Buffalo County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

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5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Burnett County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Burnett County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Calumet County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,450 | $23,451 - $39,050 | $39,051 - $62,450 | Greater than $62,450 |
| 2 | $0 - $26,800 | $26,801 - $44,600 | $44,601 - $71,400 | Greater than $71,400 |
| 3 | $0 - $30,150 | $30,151 - $50,200 | $50,201 - $80,300 | Greater than $80,300 |
| 4 | $0 - $33,450 | $33,451 - $55,750 | $55,751 - $89,200 | Greater than $89,200 |
| 5 | $0 - $36,150 | $36,151 - $60,250 | $60,251 - $96,350 | Greater than $96,350 |
| 6 | $0 - $38,850 | $38,851 - $64,700 | $64,701 - $103,500 | Greater than $103,500 |
| 7 | $0 - $41,500 | $41,501 - $69,150 | $69,151 - $110,650 | Greater than $110,650 |
| 8 or more | $0 - $44,200 | $44,201 - $73,600 | $73,601 - $117,750 | Greater than $117,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Calumet County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Chippewa County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,700 | $21,701 - $36,150 | $36,151 - $57,800 | Greater than $57,800 |
| 2 | $0 - $24,800 | $24,801 - $41,300 | $41,301 - $66,050 | Greater than $66,050 |
| 3 | $0 - $27,900 | $27,901 - $46,450 | $46,451 - $74,300 | Greater than $74,300 |
| 4 | $0 - $30,950 | $30,951 - $51,600 | $51,601 - $82,550 | Greater than $82,550 |
| 5 | $0 - $33,450 | $33,451 - $55,750 | $55,751 - $89,200 | Greater than $89,200 |
| 6 | $0 - $35,950 | $35,951 - $59,900 | $59,901 - $95,800 | Greater than $95,800 |
| 7 | $0 - $38,400 | $38,401 - $64,000 | $64,001 - $102,400 | Greater than $102,400 |
| 8 or more | $0 - $40,900 | $40,901 - $68,150 | $68,151 - $109,000 | Greater than $109,000 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Chippewa County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Clark County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Clark County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Columbia County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,450 | Greater than $59,450 |
| 2 | $0 - $25,500 | $25,501 - $42,450 | $42,451 - $67,950 | Greater than $67,950 |
| 3 | $0 - $28,700 | $28,701 - $47,750 | $47,751 - $76,450 | Greater than $76,450 |
| 4 | $0 - $31,850 | $31,851 - $53,050 | $53,051 - $84,900 | Greater than $84,900 |
| 5 | $0 - $34,400 | $34,401 - $57,300 | $57,301 - $91,700 | Greater than $91,700 |
| 6 | $0 - $36,950 | $36,951 - $61,550 | $61,551 - $98,500 | Greater than $98,500 |
| 7 | $0 - $39,500 | $39,501 - $65,800 | $65,801 - $105,300 | Greater than $105,300 |
| 8 or more | $0 - $42,050 | $42,051 - $70,050 | $70,051 - $112,100 | Greater than $112,100 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Columbia County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Crawford County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Crawford County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Dane County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $27,300 | $27,301 - $45,450 | $45,451 - $72,700 | Greater than $72,700 |
| 2 | $0 - $31,200 | $31,201 - $51,950 | $51,951 - $83,100 | Greater than $83,100 |
| 3 | $0 - $35,100 | $35,101 - $58,450 | $58,451 - $93,500 | Greater than $93,500 |
| 4 | $0 - $38,950 | $38,951 - $64,900 | $64,901 - $103,850 | Greater than $103,850 |
| 5 | $0 - $42,100 | $42,101 - $70,100 | $70,101 - $112,200 | Greater than $112,200 |
| 6 | $0 - $45,200 | $45,201 - $75,300 | $75,301 - $120,500 | Greater than $120,500 |
| 7 | $0 - $48,300 | $48,301 - $80,500 | $80,501 - $128,800 | Greater than $128,800 |
| 8 or more | $0 - $51,450 | $51,451 - $85,700 | $85,701 - $137,100 | Greater than $137,100 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Dane County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Dodge County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,700 | $20,701 - $34,500 | $34,501 - $55,200 | Greater than $55,200 |
| 2 | $0 - $23,650 | $23,651 - $39,400 | $39,401 - $63,050 | Greater than $63,050 |
| 3 | $0 - $26,600 | $26,601 - $44,350 | $44,351 - $70,950 | Greater than $70,950 |
| 4 | $0 - $29,550 | $29,551 - $49,250 | $49,251 - $78,800 | Greater than $78,800 |
| 5 | $0 - $31,950 | $31,951 - $53,200 | $53,201 - $85,150 | Greater than $85,150 |
| 6 | $0 - $34,300 | $34,301 - $57,150 | $57,151 - $91,450 | Greater than $91,450 |
| 7 | $0 - $36,650 | $36,651 - $61,100 | $61,101 - $97,750 | Greater than $97,750 |
| 8 or more | $0 - $39,050 | $39,051 - $65,050 | $65,051 - $104,050 | Greater than $104,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Dodge County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Door County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,200 | $21,201 - $35,300 | $35,301 - $56,500 | Greater than $56,500 |
| 2 | $0 - $24,200 | $24,201 - $40,350 | $40,351 - $64,550 | Greater than $64,550 |
| 3 | $0 - $27,250 | $27,251 - $45,350 | $45,351 - $72,600 | Greater than $72,600 |
| 4 | $0 - $30,250 | $30,251 - $50,400 | $50,401 - $80,650 | Greater than $80,650 |
| 5 | $0 - $32,700 | $32,701 - $54,450 | $54,451 - $87,150 | Greater than $87,150 |
| 6 | $0 - $35,100 | $35,101 - $58,450 | $58,451 - $93,600 | Greater than $93,600 |
| 7 | $0 - $37,550 | $37,551 - $62,500 | $62,501 - $100,050 | Greater than $100,050 |
| 8 or more | $0 - $39,950 | $39,951 - $66,550 | $66,551 - $106,500 | Greater than $106,500 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Door County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Douglas County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,150 | $21,151 - $35,250 | $35,251 - $56,350 | Greater than $56,350 |
| 2 | $0 - $24,200 | $24,201 - $40,250 | $40,251 - $64,400 | Greater than $64,400 |
| 3 | $0 - $27,200 | $27,201 - $45,300 | $45,301 - $72,450 | Greater than $72,450 |
| 4 | $0 - $30,200 | $30,201 - $50,300 | $50,301 - $80,500 | Greater than $80,500 |
| 5 | $0 - $32,650 | $32,651 - $54,350 | $54,351 - $86,950 | Greater than $86,950 |
| 6 | $0 - $35,050 | $35,051 - $58,350 | $58,351 - $93,400 | Greater than $93,400 |
| 7 | $0 - $37,450 | $37,451 - $62,400 | $62,401 - $99,850 | Greater than $99,850 |
| 8 or more | $0 - $39,900 | $39,901 - $66,400 | $66,401 - $106,300 | Greater than $106,300 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Douglas County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Dunn County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,800 | $20,801 - $34,600 | $34,601 - $55,350 | Greater than $55,350 |
| 2 | $0 - $23,750 | $23,751 - $39,550 | $39,551 - $63,250 | Greater than $63,250 |
| 3 | $0 - $26,700 | $26,701 - $44,500 | $44,501 - $71,150 | Greater than $71,150 |
| 4 | $0 - $29,650 | $29,651 - $49,400 | $49,401 - $79,050 | Greater than $79,050 |
| 5 | $0 - $32,050 | $32,051 - $53,400 | $53,401 - $85,400 | Greater than $85,400 |
| 6 | $0 - $34,400 | $34,401 - $57,350 | $57,351 - $91,700 | Greater than $91,700 |
| 7 | $0 - $36,800 | $36,801 - $61,300 | $61,301 - $98,050 | Greater than $98,050 |
| 8 or more | $0 - $39,150 | $39,151 - $65,250 | $65,251 - $104,350 | Greater than $104,350 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Dunn County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

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2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Eau Claire County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,700 | $21,701 - $36,150 | $36,151 - $57,800 | Greater than $57,800 |
| 2 | $0 - $24,800 | $24,801 - $41,300 | $41,301 - $66,050 | Greater than $66,050 |
| 3 | $0 - $27,900 | $27,901 - $46,450 | $46,451 - $74,300 | Greater than $74,300 |
| 4 | $0 - $30,950 | $30,951 - $51,600 | $51,601 - $82,550 | Greater than $82,550 |
| 5 | $0 - $33,450 | $33,451 - $55,750 | $55,751 - $89,200 | Greater than $89,200 |
| 6 | $0 - $35,950 | $35,951 - $59,900 | $59,901 - $95,800 | Greater than $95,800 |
| 7 | $0 - $38,400 | $38,401 - $64,000 | $64,001 - $102,400 | Greater than $102,400 |
| 8 or more | $0 - $40,900 | $40,901 - $68,150 | $68,151 - $109,000 | Greater than $109,000 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Eau Claire County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

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3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Florence County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Florence County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

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4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Fond du Lac County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,550 | $20,551 - $34,250 | $34,251 - $54,800 | Greater than $54,800 |
| 2 | $0 - $23,500 | $23,501 - $39,150 | $39,151 - $62,600 | Greater than $62,600 |
| 3 | $0 - $26,450 | $26,451 - $44,050 | $44,051 - $70,450 | Greater than $70,450 |
| 4 | $0 - $29,350 | $29,351 - $48,900 | $48,901 - $78,250 | Greater than $78,250 |
| 5 | $0 - $31,700 | $31,701 - $52,850 | $52,851 - $84,550 | Greater than $84,550 |
| 6 | $0 - $34,050 | $34,051 - $56,750 | $56,751 - $90,800 | Greater than $90,800 |
| 7 | $0 - $36,400 | $36,401 - $60,650 | $60,651 - $97,050 | Greater than $97,050 |
| 8 or more | $0 - $38,750 | $38,751 - $64,550 | $64,551 - $103,300 | Greater than $103,300 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Fond du Lac County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Forest County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Forest County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Grant County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Grant County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Green County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,250 | $22,251 - $37,050 | $37,051 - $59,300 | Greater than $59,300 |
| 2 | $0 - $25,400 | $25,401 - $42,350 | $42,351 - $67,750 | Greater than $67,750 |
| 3 | $0 - $28,600 | $28,601 - $47,650 | $47,651 - $76,200 | Greater than $76,200 |
| 4 | $0 - $31,750 | $31,751 - $52,900 | $52,901 - $84,650 | Greater than $84,650 |
| 5 | $0 - $34,300 | $34,301 - $57,150 | $57,151 - $91,450 | Greater than $91,450 |
| 6 | $0 - $36,850 | $36,851 - $61,400 | $61,401 - $98,200 | Greater than $98,200 |
| 7 | $0 - $39,400 | $39,401 - $65,600 | $65,601 - $105,000 | Greater than $105,000 |
| 8 or more | $0 - $41,950 | $41,951 - $69,850 | $69,851 - $111,750 | Greater than $111,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Green County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Green Lake County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Green Lake County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Iowa County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,800 | $23,801 - $39,700 | $39,701 - $63,500 | Greater than $63,500 |
| 2 | $0 - $27,200 | $27,201 - $45,400 | $45,401 - $72,600 | Greater than $72,600 |
| 3 | $0 - $30,600 | $30,601 - $51,050 | $51,051 - $81,650 | Greater than $81,650 |
| 4 | $0 - $34,000 | $34,001 - $56,700 | $56,701 - $90,700 | Greater than $90,700 |
| 5 | $0 - $36,750 | $36,751 - $61,250 | $61,251 - $98,000 | Greater than $98,000 |
| 6 | $0 - $39,450 | $39,451 - $65,800 | $65,801 - $105,250 | Greater than $105,250 |
| 7 | $0 - $42,200 | $42,201 - $70,350 | $70,351 - $112,500 | Greater than $112,500 |
| 8 or more | $0 - $44,900 | $44,901 - $74,850 | $74,851 - $119,750 | Greater than $119,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Iowa County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Iron County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Iron County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Jackson County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Jackson County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Jefferson County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,050 | $23,051 - $38,350 | $38,351 - $61,400 | Greater than $61,400 |
| 2 | $0 - $26,350 | $26,351 - $43,850 | $43,851 - $70,200 | Greater than $70,200 |
| 3 | $0 - $29,650 | $29,651 - $49,350 | $49,351 - $78,950 | Greater than $78,950 |
| 4 | $0 - $32,900 | $32,901 - $54,800 | $54,801 - $87,700 | Greater than $87,700 |
| 5 | $0 - $35,550 | $35,551 - $59,200 | $59,201 - $94,750 | Greater than $94,750 |
| 6 | $0 - $38,200 | $38,201 - $63,600 | $63,601 - $101,750 | Greater than $101,750 |
| 7 | $0 - $40,800 | $40,801 - $67,950 | $67,951 - $108,750 | Greater than $108,750 |
| 8 or more | $0 - $43,450 | $43,451 - $72,350 | $72,351 - $115,800 | Greater than $115,800 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Jefferson County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Juneau County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Juneau County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Kenosha County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,450 | $22,451 - $37,400 | $37,401 - $59,850 | Greater than $59,850 |
| 2 | $0 - $25,650 | $25,651 - $42,750 | $42,751 - $68,400 | Greater than $68,400 |
| 3 | $0 - $28,850 | $28,851 - $48,100 | $48,101 - $76,950 | Greater than $76,950 |
| 4 | $0 - $32,050 | $32,051 - $53,400 | $53,401 - $85,450 | Greater than $85,450 |
| 5 | $0 - $34,650 | $34,651 - $57,700 | $57,701 - $92,300 | Greater than $92,300 |
| 6 | $0 - $37,200 | $37,201 - $61,950 | $61,951 - $99,150 | Greater than $99,150 |
| 7 | $0 - $39,750 | $39,751 - $66,200 | $66,201 - $106,000 | Greater than $106,000 |
| 8 or more | $0 - $42,350 | $42,351 - $70,500 | $70,501 - $112,800 | Greater than $112,800 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Kenosha County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Kewaunee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,500 | $22,501 - $37,450 | $37,451 - $59,950 | Greater than $59,950 |
| 2 | $0 - $25,700 | $25,701 - $42,800 | $42,801 - $68,500 | Greater than $68,500 |
| 3 | $0 - $28,900 | $28,901 - $48,150 | $48,151 - $77,050 | Greater than $77,050 |
| 4 | $0 - $32,100 | $32,101 - $53,500 | $53,501 - $85,600 | Greater than $85,600 |
| 5 | $0 - $34,700 | $34,701 - $57,800 | $57,801 - $92,450 | Greater than $92,450 |
| 6 | $0 - $37,250 | $37,251 - $62,050 | $62,051 - $99,300 | Greater than $99,300 |
| 7 | $0 - $39,850 | $39,851 - $66,350 | $66,351 - $106,150 | Greater than $106,150 |
| 8 or more | $0 - $42,400 | $42,401 - $70,650 | $70,651 - $113,000 | Greater than $113,000 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Kewaunee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 La Crosse County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $22,550 | $22,551 - $37,600 | $37,601 - $60,150 | Greater than $60,150 |
| 2 | $0 - $25,800 | $25,801 - $43,000 | $43,001 - $68,750 | Greater than $68,750 |
| 3 | $0 - $29,000 | $29,001 - $48,350 | $48,351 - $77,350 | Greater than $77,350 |
| 4 | $0 - $32,200 | $32,201 - $53,700 | $53,701 - $85,900 | Greater than $85,900 |
| 5 | $0 - $34,800 | $34,801 - $58,000 | $58,001 - $92,800 | Greater than $92,800 |
| 6 | $0 - $37,400 | $37,401 - $62,300 | $62,301 - $99,650 | Greater than $99,650 |
| 7 | $0 - $39,950 | $39,951 - $66,600 | $66,601 - $106,550 | Greater than $106,550 |
| 8 or more | $0 - $42,550 | $42,551 - $70,900 | $70,901 - $113,400 | Greater than $113,400 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for La Crosse County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Lafayette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,600 | $19,601 - $32,700 | $32,701 - $52,300 | Greater than $52,300 |
| 2 | $0 - $22,400 | $22,401 - $37,350 | $37,351 - $59,750 | Greater than $59,750 |
| 3 | $0 - $25,200 | $25,201 - $42,000 | $42,001 - $67,200 | Greater than $67,200 |
| 4 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,650 | Greater than $74,650 |
| 5 | $0 - $30,250 | $30,251 - $50,400 | $50,401 - $80,650 | Greater than $80,650 |
| 6 | $0 - $32,500 | $32,501 - $54,150 | $54,151 - $86,600 | Greater than $86,600 |
| 7 | $0 - $34,750 | $34,751 - $57,850 | $57,851 - $92,600 | Greater than $92,600 |
| 8 or more | $0 - $37,000 | $37,001 - $61,600 | $61,601 - $98,550 | Greater than $98,550 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Lafayette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Langlade County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Langlade County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Lincoln County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,950 | $19,951 - $33,250 | $33,251 - $53,200 | Greater than $53,200 |
| 2 | $0 - $22,800 | $22,801 - $38,000 | $38,001 - $60,800 | Greater than $60,800 |
| 3 | $0 - $25,650 | $25,651 - $42,750 | $42,751 - $68,400 | Greater than $68,400 |
| 4 | $0 - $28,500 | $28,501 - $47,500 | $47,501 - $76,000 | Greater than $76,000 |
| 5 | $0 - $30,800 | $30,801 - $51,300 | $51,301 - $82,100 | Greater than $82,100 |
| 6 | $0 - $33,100 | $33,101 - $55,100 | $55,101 - $88,200 | Greater than $88,200 |
| 7 | $0 - $35,350 | $35,351 - $58,900 | $58,901 - $94,250 | Greater than $94,250 |
| 8 or more | $0 - $37,650 | $37,651 - $62,700 | $62,701 - $100,350 | Greater than $100,350 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Lincoln County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Manitowoc County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,850 | $19,851 - $33,100 | $33,101 - $52,950 | Greater than $52,950 |
| 2 | $0 - $22,700 | $22,701 - $37,800 | $37,801 - $60,500 | Greater than $60,500 |
| 3 | $0 - $25,550 | $25,551 - $42,550 | $42,551 - $68,050 | Greater than $68,050 |
| 4 | $0 - $28,350 | $28,351 - $47,250 | $47,251 - $75,600 | Greater than $75,600 |
| 5 | $0 - $30,650 | $30,651 - $51,050 | $51,051 - $81,650 | Greater than $81,650 |
| 6 | $0 - $32,900 | $32,901 - $54,850 | $54,851 - $87,700 | Greater than $87,700 |
| 7 | $0 - $35,200 | $35,201 - $58,600 | $58,601 - $93,750 | Greater than $93,750 |
| 8 or more | $0 - $37,450 | $37,451 - $62,400 | $62,401 - $99,800 | Greater than $99,800 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Manitowoc County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Marathon County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,800 | $20,801 - $34,600 | $34,601 - $55,350 | Greater than $55,350 |
| 2 | $0 - $23,750 | $23,751 - $39,550 | $39,551 - $63,250 | Greater than $63,250 |
| 3 | $0 - $26,700 | $26,701 - $44,500 | $44,501 - $71,150 | Greater than $71,150 |
| 4 | $0 - $29,650 | $29,651 - $49,400 | $49,401 - $79,050 | Greater than $79,050 |
| 5 | $0 - $32,050 | $32,051 - $53,400 | $53,401 - $85,400 | Greater than $85,400 |
| 6 | $0 - $34,400 | $34,401 - $57,350 | $57,351 - $91,700 | Greater than $91,700 |
| 7 | $0 - $36,800 | $36,801 - $61,300 | $61,301 - $98,050 | Greater than $98,050 |
| 8 or more | $0 - $39,150 | $39,151 - $65,250 | $65,251 - $104,350 | Greater than $104,350 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Marathon County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Marinette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Marinette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Marquette County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Marquette County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Menominee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Menominee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Milwaukee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,250 | $23,251 - $38,750 | $38,751 - $62,000 | Greater than $62,000 |
| 2 | $0 - $26,600 | $26,601 - $44,300 | $44,301 - $70,850 | Greater than $70,850 |
| 3 | $0 - $29,900 | $29,901 - $49,850 | $49,851 - $79,700 | Greater than $79,700 |
| 4 | $0 - $33,200 | $33,201 - $55,350 | $55,351 - $88,550 | Greater than $88,550 |
| 5 | $0 - $35,900 | $35,901 - $59,800 | $59,801 - $95,650 | Greater than $95,650 |
| 6 | $0 - $38,550 | $38,551 - $64,250 | $64,251 - $102,750 | Greater than $102,750 |
| 7 | $0 - $41,200 | $41,201 - $68,650 | $68,651 - $109,850 | Greater than $109,850 |
| 8 or more | $0 - $43,850 | $43,851 - $73,100 | $73,101 - $116,900 | Greater than $116,900 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Milwaukee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Monroe County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Monroe County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Oconto County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,550 | $20,551 - $34,300 | $34,301 - $54,850 | Greater than $54,850 |
| 2 | $0 - $23,500 | $23,501 - $39,200 | $39,201 - $62,650 | Greater than $62,650 |
| 3 | $0 - $26,450 | $26,451 - $44,100 | $44,101 - $70,500 | Greater than $70,500 |
| 4 | $0 - $29,350 | $29,351 - $48,950 | $48,951 - $78,300 | Greater than $78,300 |
| 5 | $0 - $31,700 | $31,701 - $52,900 | $52,901 - $84,600 | Greater than $84,600 |
| 6 | $0 - $34,050 | $34,051 - $56,800 | $56,801 - $90,850 | Greater than $90,850 |
| 7 | $0 - $36,400 | $36,401 - $60,700 | $60,701 - $97,100 | Greater than $97,100 |
| 8 or more | $0 - $38,750 | $38,751 - $64,650 | $64,651 - $103,400 | Greater than $103,400 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Oconto County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Oneida County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,250 | $20,251 - $33,750 | $33,751 - $53,950 | Greater than $53,950 |
| 2 | $0 - $23,150 | $23,151 - $38,550 | $38,551 - $61,650 | Greater than $61,650 |
| 3 | $0 - $26,050 | $26,051 - $43,350 | $43,351 - $69,350 | Greater than $69,350 |
| 4 | $0 - $28,900 | $28,901 - $48,150 | $48,151 - $77,050 | Greater than $77,050 |
| 5 | $0 - $31,250 | $31,251 - $52,050 | $52,051 - $83,250 | Greater than $83,250 |
| 6 | $0 - $33,550 | $33,551 - $55,900 | $55,901 - $89,400 | Greater than $89,400 |
| 7 | $0 - $35,850 | $35,851 - $59,750 | $59,751 - $95,550 | Greater than $95,550 |
| 8 or more | $0 - $38,150 | $38,151 - $63,600 | $63,601 - $101,750 | Greater than $101,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Oneida County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Outagamie County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,450 | $23,451 - $39,050 | $39,051 - $62,450 | Greater than $62,450 |
| 2 | $0 - $26,800 | $26,801 - $44,600 | $44,601 - $71,400 | Greater than $71,400 |
| 3 | $0 - $30,150 | $30,151 - $50,200 | $50,201 - $80,300 | Greater than $80,300 |
| 4 | $0 - $33,450 | $33,451 - $55,750 | $55,751 - $89,200 | Greater than $89,200 |
| 5 | $0 - $36,150 | $36,151 - $60,250 | $60,251 - $96,350 | Greater than $96,350 |
| 6 | $0 - $38,850 | $38,851 - $64,700 | $64,701 - $103,500 | Greater than $103,500 |
| 7 | $0 - $41,500 | $41,501 - $69,150 | $69,151 - $110,650 | Greater than $110,650 |
| 8 or more | $0 - $44,200 | $44,201 - $73,600 | $73,601 - $117,750 | Greater than $117,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Outagamie County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

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3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Ozaukee County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,250 | $23,251 - $38,750 | $38,751 - $62,000 | Greater than $62,000 |
| 2 | $0 - $26,600 | $26,601 - $44,300 | $44,301 - $70,850 | Greater than $70,850 |
| 3 | $0 - $29,900 | $29,901 - $49,850 | $49,851 - $79,700 | Greater than $79,700 |
| 4 | $0 - $33,200 | $33,201 - $55,350 | $55,351 - $88,550 | Greater than $88,550 |
| 5 | $0 - $35,900 | $35,901 - $59,800 | $59,801 - $95,650 | Greater than $95,650 |
| 6 | $0 - $38,550 | $38,551 - $64,250 | $64,251 - $102,750 | Greater than $102,750 |
| 7 | $0 - $41,200 | $41,201 - $68,650 | $68,651 - $109,850 | Greater than $109,850 |
| 8 or more | $0 - $43,850 | $43,851 - $73,100 | $73,101 - $116,900 | Greater than $116,900 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Ozaukee County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Pepin County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,750 | $19,751 - $32,850 | $32,851 - $52,550 | Greater than $52,550 |
| 2 | $0 - $22,550 | $22,551 - $37,550 | $37,551 - $60,050 | Greater than $60,050 |
| 3 | $0 - $25,350 | $25,351 - $42,250 | $42,251 - $67,550 | Greater than $67,550 |
| 4 | $0 - $28,150 | $28,151 - $46,900 | $46,901 - $75,050 | Greater than $75,050 |
| 5 | $0 - $30,450 | $30,451 - $50,700 | $50,701 - $81,100 | Greater than $81,100 |
| 6 | $0 - $32,700 | $32,701 - $54,450 | $54,451 - $87,100 | Greater than $87,100 |
| 7 | $0 - $34,950 | $34,951 - $58,200 | $58,201 - $93,100 | Greater than $93,100 |
| 8 or more | $0 - $37,200 | $37,201 - $61,950 | $61,951 - $99,100 | Greater than $99,100 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Pepin County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Pierce County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $27,800 | $27,801 - $46,350 | $46,351 - $72,950 | Greater than $72,950 |
| 2 | $0 - $31,800 | $31,801 - $53,000 | $53,001 - $83,400 | Greater than $83,400 |
| 3 | $0 - $35,750 | $35,751 - $59,600 | $59,601 - $93,800 | Greater than $93,800 |
| 4 | $0 - $39,700 | $39,701 - $66,200 | $66,201 - $104,200 | Greater than $104,200 |
| 5 | $0 - $42,900 | $42,901 - $71,500 | $71,501 - $112,550 | Greater than $112,550 |
| 6 | $0 - $46,100 | $46,101 - $76,800 | $76,801 - $120,900 | Greater than $120,900 |
| 7 | $0 - $49,250 | $49,251 - $82,100 | $82,101 - $129,250 | Greater than $129,250 |
| 8 or more | $0 - $52,450 | $52,451 - $87,400 | $87,401 - $137,550 | Greater than $137,550 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Pierce County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Polk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,500 | $20,501 - $34,150 | $34,151 - $54,600 | Greater than $54,600 |
| 2 | $0 - $23,400 | $23,401 - $39,000 | $39,001 - $62,400 | Greater than $62,400 |
| 3 | $0 - $26,350 | $26,351 - $43,900 | $43,901 - $70,200 | Greater than $70,200 |
| 4 | $0 - $29,250 | $29,251 - $48,750 | $48,751 - $78,000 | Greater than $78,000 |
| 5 | $0 - $31,600 | $31,601 - $52,650 | $52,651 - $84,250 | Greater than $84,250 |
| 6 | $0 - $33,950 | $33,951 - $56,550 | $56,551 - $90,500 | Greater than $90,500 |
| 7 | $0 - $36,300 | $36,301 - $60,450 | $60,451 - $96,750 | Greater than $96,750 |
| 8 or more | $0 - $38,650 | $38,651 - $64,350 | $64,351 - $103,000 | Greater than $103,000 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Polk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Portage County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,550 | $20,551 - $34,250 | $34,251 - $54,800 | Greater than $54,800 |
| 2 | $0 - $23,500 | $23,501 - $39,150 | $39,151 - $62,600 | Greater than $62,600 |
| 3 | $0 - $26,450 | $26,451 - $44,050 | $44,051 - $70,450 | Greater than $70,450 |
| 4 | $0 - $29,350 | $29,351 - $48,900 | $48,901 - $78,250 | Greater than $78,250 |
| 5 | $0 - $31,700 | $31,701 - $52,850 | $52,851 - $84,550 | Greater than $84,550 |
| 6 | $0 - $34,050 | $34,051 - $56,750 | $56,751 - $90,800 | Greater than $90,800 |
| 7 | $0 - $36,400 | $36,401 - $60,650 | $60,651 - $97,050 | Greater than $97,050 |
| 8 or more | $0 - $38,750 | $38,751 - $64,550 | $64,551 - $103,300 | Greater than $103,300 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Portage County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Price County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Price County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Racine County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,750 | $20,751 - $34,550 | $34,551 - $55,250 | Greater than $55,250 |
| 2 | $0 - $23,700 | $23,701 - $39,450 | $39,451 - $63,150 | Greater than $63,150 |
| 3 | $0 - $26,650 | $26,651 - $44,400 | $44,401 - $71,050 | Greater than $71,050 |
| 4 | $0 - $29,600 | $29,601 - $49,300 | $49,301 - $78,900 | Greater than $78,900 |
| 5 | $0 - $32,000 | $32,001 - $53,250 | $53,251 - $85,250 | Greater than $85,250 |
| 6 | $0 - $34,350 | $34,351 - $57,200 | $57,201 - $91,550 | Greater than $91,550 |
| 7 | $0 - $36,750 | $36,751 - $61,150 | $61,151 - $97,850 | Greater than $97,850 |
| 8 or more | $0 - $39,100 | $39,101 - $65,100 | $65,101 - $104,150 | Greater than $104,150 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Racine County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Richland County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Richland County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Rock County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,850 | $19,851 - $33,100 | $33,101 - $52,950 | Greater than $52,950 |
| 2 | $0 - $22,700 | $22,701 - $37,800 | $37,801 - $60,500 | Greater than $60,500 |
| 3 | $0 - $25,550 | $25,551 - $42,550 | $42,551 - $68,050 | Greater than $68,050 |
| 4 | $0 - $28,350 | $28,351 - $47,250 | $47,251 - $75,600 | Greater than $75,600 |
| 5 | $0 - $30,650 | $30,651 - $51,050 | $51,051 - $81,650 | Greater than $81,650 |
| 6 | $0 - $32,900 | $32,901 - $54,850 | $54,851 - $87,700 | Greater than $87,700 |
| 7 | $0 - $35,200 | $35,201 - $58,600 | $58,601 - $93,750 | Greater than $93,750 |
| 8 or more | $0 - $37,450 | $37,451 - $62,400 | $62,401 - $99,800 | Greater than $99,800 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Rock County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Rusk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Rusk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 St. Croix County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $27,800 | $27,801 - $46,350 | $46,351 - $72,950 | Greater than $72,950 |
| 2 | $0 - $31,800 | $31,801 - $53,000 | $53,001 - $83,400 | Greater than $83,400 |
| 3 | $0 - $35,750 | $35,751 - $59,600 | $59,601 - $93,800 | Greater than $93,800 |
| 4 | $0 - $39,700 | $39,701 - $66,200 | $66,201 - $104,200 | Greater than $104,200 |
| 5 | $0 - $42,900 | $42,901 - $71,500 | $71,501 - $112,550 | Greater than $112,550 |
| 6 | $0 - $46,100 | $46,101 - $76,800 | $76,801 - $120,900 | Greater than $120,900 |
| 7 | $0 - $49,250 | $49,251 - $82,100 | $82,101 - $129,250 | Greater than $129,250 |
| 8 or more | $0 - $52,450 | $52,451 - $87,400 | $87,401 - $137,550 | Greater than $137,550 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for St. Croix County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Sauk County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,600 | $21,601 - $35,950 | $35,951 - $57,500 | Greater than $57,500 |
| 2 | $0 - $24,650 | $24,651 - $41,050 | $41,051 - $65,700 | Greater than $65,700 |
| 3 | $0 - $27,750 | $27,751 - $46,200 | $46,201 - $73,900 | Greater than $73,900 |
| 4 | $0 - $30,800 | $30,801 - $51,300 | $51,301 - $82,100 | Greater than $82,100 |
| 5 | $0 - $33,300 | $33,301 - $55,450 | $55,451 - $88,700 | Greater than $88,700 |
| 6 | $0 - $35,750 | $35,751 - $59,550 | $59,551 - $95,250 | Greater than $95,250 |
| 7 | $0 - $38,200 | $38,201 - $63,650 | $63,651 - $101,850 | Greater than $101,850 |
| 8 or more | $0 - $40,700 | $40,701 - $67,750 | $67,751 - $108,400 | Greater than $108,400 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Sauk County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Sawyer County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Sawyer County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Shawano County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Shawano County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Sheboygan County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,950 | $19,951 - $33,200 | $33,201 - $53,100 | Greater than $53,100 |
| 2 | $0 - $22,800 | $22,801 - $37,950 | $37,951 - $60,700 | Greater than $60,700 |
| 3 | $0 - $25,650 | $25,651 - $42,700 | $42,701 - $68,300 | Greater than $68,300 |
| 4 | $0 - $28,450 | $28,451 - $47,400 | $47,401 - $75,850 | Greater than $75,850 |
| 5 | $0 - $30,750 | $30,751 - $51,200 | $51,201 - $81,950 | Greater than $81,950 |
| 6 | $0 - $33,050 | $33,051 - $54,950 | $54,951 - $88,000 | Greater than $88,000 |
| 7 | $0 - $35,300 | $35,301 - $58,800 | $58,801 - $94,100 | Greater than $94,100 |
| 8 or more | $0 - $37,600 | $37,601 - $62,550 | $62,551 - $100,150 | Greater than $100,150 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Sheboygan County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Taylor County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Taylor County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Trempealeau County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,550 | $20,551 - $34,200 | $34,201 - $54,750 | Greater than $54,750 |
| 2 | $0 - $23,450 | $23,451 - $39,100 | $39,101 - $62,550 | Greater than $62,550 |
| 3 | $0 - $26,400 | $26,401 - $44,000 | $44,001 - $70,350 | Greater than $70,350 |
| 4 | $0 - $29,300 | $29,301 - $48,850 | $48,851 - $78,150 | Greater than $78,150 |
| 5 | $0 - $31,650 | $31,651 - $52,800 | $52,801 - $84,450 | Greater than $84,450 |
| 6 | $0 - $34,000 | $34,001 - $56,700 | $56,701 - $90,700 | Greater than $90,700 |
| 7 | $0 - $36,350 | $36,351 - $60,600 | $60,601 - $96,950 | Greater than $96,950 |
| 8 or more | $0 - $38,700 | $38,701 - $64,500 | $64,501 - $103,200 | Greater than $103,200 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Trempealeau County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Vernon County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $20,050 | $20,051 - $33,400 | $33,401 - $53,450 | Greater than $53,450 |
| 2 | $0 - $22,900 | $22,901 - $38,200 | $38,201 - $61,050 | Greater than $61,050 |
| 3 | $0 - $25,750 | $25,751 - $42,950 | $42,951 - $68,700 | Greater than $68,700 |
| 4 | $0 - $28,600 | $28,601 - $47,700 | $47,701 - $76,300 | Greater than $76,300 |
| 5 | $0 - $30,900 | $30,901 - $51,550 | $51,551 - $82,450 | Greater than $82,450 |
| 6 | $0 - $33,200 | $33,201 - $55,350 | $55,351 - $88,550 | Greater than $88,550 |
| 7 | $0 - $35,500 | $35,501 - $59,150 | $59,151 - $94,650 | Greater than $94,650 |
| 8 or more | $0 - $37,800 | $37,801 - $63,000 | $63,001 - $100,750 | Greater than $100,750 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Vernon County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

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8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Vilas County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
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| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Vilas County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Walworth County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

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**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,050 | $23,051 - $38,400 | $38,401 - $61,400 | Greater than $61,400 |
| 2 | $0 - $26,350 | $26,351 - $43,850 | $43,851 - $70,200 | Greater than $70,200 |
| 3 | $0 - $29,650 | $29,651 - $49,350 | $49,351 - $78,950 | Greater than $78,950 |
| 4 | $0 - $32,900 | $32,901 - $54,800 | $54,801 - $87,700 | Greater than $87,700 |
| 5 | $0 - $35,550 | $35,551 - $59,200 | $59,201 - $94,750 | Greater than $94,750 |
| 6 | $0 - $38,200 | $38,201 - $63,600 | $63,601 - $101,750 | Greater than $101,750 |
| 7 | $0 - $40,800 | $40,801 - $68,000 | $68,001 - $108,750 | Greater than $108,750 |
| 8 or more | $0 - $43,450 | $43,451 - $72,350 | $72,351 - $115,800 | Greater than $115,800 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Walworth County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Washburn County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Washburn County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Washington County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,250 | $23,251 - $38,750 | $38,751 - $62,000 | Greater than $62,000 |
| 2 | $0 - $26,600 | $26,601 - $44,300 | $44,301 - $70,850 | Greater than $70,850 |
| 3 | $0 - $29,900 | $29,901 - $49,850 | $49,851 - $79,700 | Greater than $79,700 |
| 4 | $0 - $33,200 | $33,201 - $55,350 | $55,351 - $88,550 | Greater than $88,550 |
| 5 | $0 - $35,900 | $35,901 - $59,800 | $59,801 - $95,650 | Greater than $95,650 |
| 6 | $0 - $38,550 | $38,551 - $64,250 | $64,251 - $102,750 | Greater than $102,750 |
| 7 | $0 - $41,200 | $41,201 - $68,650 | $68,651 - $109,850 | Greater than $109,850 |
| 8 or more | $0 - $43,850 | $43,851 - $73,100 | $73,101 - $116,900 | Greater than $116,900 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Washington County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Waukesha County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $23,250 | $23,251 - $38,750 | $38,751 - $62,000 | Greater than $62,000 |
| 2 | $0 - $26,600 | $26,601 - $44,300 | $44,301 - $70,850 | Greater than $70,850 |
| 3 | $0 - $29,900 | $29,901 - $49,850 | $49,851 - $79,700 | Greater than $79,700 |
| 4 | $0 - $33,200 | $33,201 - $55,350 | $55,351 - $88,550 | Greater than $88,550 |
| 5 | $0 - $35,900 | $35,901 - $59,800 | $59,801 - $95,650 | Greater than $95,650 |
| 6 | $0 - $38,550 | $38,551 - $64,250 | $64,251 - $102,750 | Greater than $102,750 |
| 7 | $0 - $41,200 | $41,201 - $68,650 | $68,651 - $109,850 | Greater than $109,850 |
| 8 or more | $0 - $43,850 | $43,851 - $73,100 | $73,101 - $116,900 | Greater than $116,900 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Waukesha County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

Page 2 of 2

# 2025 Waupaca County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,950 | $19,951 - $33,200 | $33,201 - $53,100 | Greater than $53,100 |
| 2 | $0 - $22,800 | $22,801 - $37,950 | $37,951 - $60,700 | Greater than $60,700 |
| 3 | $0 - $25,650 | $25,651 - $42,700 | $42,701 - $68,300 | Greater than $68,300 |
| 4 | $0 - $28,450 | $28,451 - $47,400 | $47,401 - $75,850 | Greater than $75,850 |
| 5 | $0 - $30,750 | $30,751 - $51,200 | $51,201 - $81,950 | Greater than $81,950 |
| 6 | $0 - $33,050 | $33,051 - $55,000 | $55,001 - $88,000 | Greater than $88,000 |
| 7 | $0 - $35,300 | $35,301 - $58,800 | $58,801 - $94,100 | Greater than $94,100 |
| 8 or more | $0 - $37,600 | $37,601 - $62,600 | $62,601 - $100,150 | Greater than $100,150 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Waupaca County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Waushara County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Waushara County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

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9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Winnebago County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $21,800 | $21,801 - $36,300 | $36,301 - $58,050 | Greater than $58,050 |
| 2 | $0 - $24,900 | $24,901 - $41,450 | $41,451 - $66,350 | Greater than $66,350 |
| 3 | $0 - $28,000 | $28,001 - $46,650 | $46,651 - $74,650 | Greater than $74,650 |
| 4 | $0 - $31,100 | $31,101 - $51,800 | $51,801 - $82,900 | Greater than $82,900 |
| 5 | $0 - $33,600 | $33,601 - $55,950 | $55,951 - $89,550 | Greater than $89,550 |
| 6 | $0 - $36,100 | $36,101 - $60,100 | $60,101 - $96,200 | Greater than $96,200 |
| 7 | $0 - $38,600 | $38,601 - $64,250 | $64,251 - $102,800 | Greater than $102,800 |
| 8 or more | $0 - $41,100 | $41,101 - $68,400 | $68,401 - $109,450 | Greater than $109,450 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Winnebago County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

Page 1 of 2

**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

5. **Office or Clerical –** Workers in all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.

6. **Craft Workers (skilled) –** Workers in manual occupations of relatively high skill level, having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.

7. **Operatives (semi-skilled) -** Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer’s furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

8. **Laborers (unskilled) -** Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.

9. **Service Workers -** Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred worker.

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# 2025 Wood County

**STATE OF WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT**

**CDBG JOBS PROJECT EMPLOYEE SELF CERTIFICATION**

The Business/Employer named above is collecting the following information as a result of participating in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program. To meet federal regulations, the Business/Employer is required to collect the data requested below from you. This information is reported to HUD and used by the U.S. Congress to measure the effectiveness of the program. ***Your cooperation helps make it possible for the local community to benefit from this grant program***. ***Your responses and personal information will be kept strictly confidential.***

**Please complete Parts 1 – 4 below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART 1: FAMILY INCOME** | | | | |
| **FAMILY SIZE:**  ***Circle # of all people in your family living in your household below.*** | **FAMILY INCOME RANGE:** | | | |
| ***In the same row as your Family Size, please check the box below that represents your annual Family Income Range.*** “Family” includes you and all persons related to you living in your household. Onlyinclude the annual income of the adult family members (age 18 and older) living in your household for the income calculation. | | | |
| **A** | **B** | **C** | **D** |
| 1 | $0 - $19,500 | $19,501 - $32,500 | $32,501 - $52,000 | Greater than $52,000 |
| 2 | $0 - $22,300 | $22,301 - $37,150 | $37,151 - $59,400 | Greater than $59,400 |
| 3 | $0 - $25,100 | $25,101 - $41,800 | $41,801 - $66,850 | Greater than $66,850 |
| 4 | $0 - $27,850 | $27,851 - $46,400 | $46,401 - $74,250 | Greater than $74,250 |
| 5 | $0 - $30,100 | $30,101 - $50,150 | $50,151 - $80,200 | Greater than $80,200 |
| 6 | $0 - $32,350 | $32,351 - $53,850 | $53,851 - $86,150 | Greater than $86,150 |
| 7 | $0 - $34,550 | $34,551 - $57,550 | $57,551 - $92,100 | Greater than $92,100 |
| 8 or more | $0 - $36,800 | $36,801 - $61,250 | $61,251 - $98,050 | Greater than $98,050 |

Source: [2025 HUD CDBG Income Limits](https://www.hudexchange.info/resource/5334/cdbg-income-limits/) (*effective* ***06/01/2025***) for Wood County

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PART 2: RACE/ETHNICITY** | | | | | | | |
| **RACE CATEGORY:** | | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* NON-HISPANIC:** | | **In this column, enter the Number (#) in Your Family who are in the RACE Category shown on the Left  *and* HISPANIC:** | | |
| White | | |  | |  | | |
| Black/African American | | |  | |  | | |
| Asian | | |  | |  | | |
| American Indian/ Alaskan Native | | |  | |  | | |
| Native Hawaiian/ Other Pacific Islander | | |  | |  | | |
| American Indian/ Alaskan Native & White | | |  | |  | | |
| Asian & White | | |  | |  | | |
| Black/African American & White | | |  | |  | | |
| American Indian/ Alaskan Native & Black/African American | | |  | |  | | |
| Other Multi-Racial | | |  | |  | | |
| Other | | |  | |  | | |
|  | | |  | |  | | |
| **PART 3: PREVIOUS UNEMPLOYMENT STATUS** | | | | | | | |
| **Were you unemployed prior to applying for employment with this employer?** | | | | YES  NO | | | |
|  | | |  | |  | | |
| **PART 4: EMPLOYEE CERTIFICATION** | | | | | | | |
| ***I certify that the information provided above is true and correct to the best of my knowledge.*** | | | | | | | |
|  | |  |  | | |  |  |
| Printed Full Name | |  | Signature | | |  | Date |

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**Job Category Definitions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FOR EMPLOYER USE ONLY:**  ***(ALL ENTRY FIELDS ARE REQUIRED AND MUST BE COMPLETED.)*** | | | | | | |
| **Employee Name:** |  | | **Date Hired:** | / / | | |
| **Position Details:**  Full-Time  Part-Time (Avg. Hours/Week: ) | | | | | |  |
| **Employer-Sponsored Healthcare Plan Offered:**  Yes  No | | | | | | |
| **Position Class:** | |  | | |  | |
| Official/Manager | | Professional | | | Technician | |
| Sales | | Office/Clerical | | | Craft Worker (Skilled) | |
| Operative (Semi-skilled) | | Laborer (Unskilled) | | | Service Worker | |

1. **Officials & Managers -** Workers requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm’s operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

2. **Professional -** Workers requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

3. **Technicians -** Workers requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.

4. **Sales -** Workers engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.

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